

FOREWARD



The Army Logistics Management College (ALMC) is on the threshold of major change. Since its establishment in 1954, ALMC has evolved into one of the leading educational institutions in the Department of Defense. Now, as the Army transforms into a joint, multinational, and multifunctional modular force, while simultaneously prosecuting the Global War on Terrorism, the college also is transforming to become the leader in preparing the Army's multifunctional logisticians, operations research analysts and acquisition specialists of the future.

This transformation will be most evident as ALMC evolves into the Army Training and Doctrine Command's new Army Logistics University (ALU). The ALU will train officers, warrant officers, noncommissioned officers, and civilians on a state-of-the-art educational campus environment at Fort Lee, Virginia. The ALU will be a premier lifelong learning center for the Army's professional military and civilians and joint, interagency, multinational, and intergovernmental partners. The ALU vision includes a world-class research and student center, a state-of-the-art enterprise education management system, expanded partnerships with universities and colleges, and progressive degree programs.

A major step toward transformation is already underway with the establishment of the [Theater Logistics \(TLog\) Studies Program](#) to replace the Logistics Executive Development Course. TLOG will produce logistics problem-solvers that the transformed Army will need at the operational level of war. ALMC also has revamped the Combined Logistics Captains Career Course (CLC3) to meet the Army's increasing need for multifunctional logisticians. CLC3 will be the foundation of the new Logistics Branch, educating the next generation of multifunctional logisticians.

As it transforms into the ALU, ALMC continues to offer more than 55 courses in operations research/management science, acquisition management, and logistics, in modes from resident to interactive Web-based. In fiscal year 2008, ALMC taught courses all over the United States and throughout the world to over 24,000 students. ALMC also offers tailored seminars in many areas to meet the needs of individual organizations and research and consulting services in all areas of our curriculum. Our highly qualified faculty and staff are professional, motivated, and ready to support your education needs. Check us out on the Web at www.almc.army.mil or give our registrar a call at (804) 765-4149.

In a time of profound change and challenge for the Army and the Department of Defense, ALMC is developing the leaders who will ensure that the warfighter is always sustained. *Sustinendum Victoriam!*

A handwritten signature in black ink that reads "Shelley A. Richardson".

SHELLEY A. RICHARDSON
Colonel, US Army
Commandant

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ALMC's Vision

**Be the Premier Trainer and Educator in
Sustainment of US Forces**

ALMC's Mission

**Enhance the Readiness and Sustainability
Of US Forces through
Training, Education, Consulting and Research in
Logistics, Acquisition
and
Operations Research Systems Analysis**

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Fort Lee, Virginia 23801-1705
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[HTTP://www.almc.army.mil](http://www.almc.army.mil)

ADMINISTRATIVE INFORMATION

TRAINING REQUIREMENTS

Requirements for the Army Logistics Management College's (ALMC's) resident, onsite, and distributed learning courses are determined in a survey conducted annually by the Army Human Resources Command (HRC) Alexandria, Virginia. The Total Army Centralized Individual Training Survey (TACITS) is conducted during the March-April timeframe through the Army Training Requirements and Resources System (ATRRS) Web page at www.atrrs.army.mil. Results of the survey may be modified at ALMC's Structure Manning Decision Review (SMDR) held annually at Headquarters, Department of the Army (DA). Programmed requirements, instructor resources, and available facilities are considered when preparing the ALMC class schedule. Requests for training not identified at the SMDR must be submitted through ATRRS using the Training Resource Arbitration Panel (TRAP) conducted by the Army Deputy Chief of Staff, G-1. Open TRAP numbers and dates can be found on the NM display of the ATRRS Web page. ALMC's ATRRS school codes are 907 (Fort Lee campus) and 907A (ALMC site at the University of Huntsville).

QUOTAS

Quota allocations are based on course requirements identified in the TACITS and SMDR processes. If a command determines that a training requirement exists for a resident class but does not have a quota, the quota "swap" system (QR display) available in ATRRS may be used or the nominee may be entered in a "wait" status. Quotas for onsite or distributed learning (dL) classes are allocated to the site point of contact listed on the ATRRS C3 display.

ADMISSION

Admission to an ALMC resident course is by nomination from the prospective student's command through ATRRS. Reservations or "holds" against resident quotas must be posted to ATRRS at least 46 days before the class start date or ATRRS will automatically release quotas on a first-come, first-served basis. If the nominating command or its higher headquarters does not have access to ATRRS, three copies of Department of Defense (DD) Form 1556, Request, Authorization, Agreement, Certification of Training and Reimbursement, must be mailed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705, 60 days before the class start date. Forms without social security numbers (SSNs) will not be

considered for enrollment. Resident class reporting instructions are contained in the ALMC Student Handbook that is available on the ALMC Web site, www.almc.army.mil, under "Academic Info." Reservations for nonresident classes not posted on ATRRS at least 30 days before the class start date will be subject to cancellation. The approval authority for school attendance resides with the training officer, who must ensure that each nominee meets course prerequisites. Students who do not meet course prerequisites may be required to return to home station without training. Course points of contact found in the alphabetical course listing may be able to assist with clarification of a nominee's qualifications.

Procedures for nominating Reserve component officers are outlined in Army Regulation (AR) 135-200. ALMC's Deputy Assistant Commandant-Army National Guard (ARNG), (804) 765-4472/DSN 539-4472, and Deputy Assistant Commandant-Army Reserve (USAR), (804) 765-4636/DSN 539-4636, are available to assist Reserve component students with administrative issues and to provide academic and career counseling. Their mailing address is US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ NG (or ATSZ RC), 2401 QUARTERS ROAD, FORT LEE VA 23801-1705. Qualified noncommissioned officers are accepted, on an individual basis, in many ALMC courses. Selection will be based on factors such as educational level, experience, duties, and military occupational specialty (MOS) or skill qualification test (SQT) evaluation scores.

The Theater Logistics (TLog) Studies Program (formerly LEDC) has special enrollment procedures to ensure that the composition of the class reflects an optimal mixture of logistics skills and experience. Commissioned officers of US military services must be grade O3 or above and have at least 7 years but not more than 16 years of commissioned service. HRC Alexandria, HRC St. Louis, or the National Guard Bureau, as appropriate, nominates all Army military personnel who are participating in the cooperative degree program (IAW AR 621-1, 28 August 2007) in permanent change of station (PCS) status. Parent organizations nominate personnel who attend just TLog in a temporary duty (TDY) status. Warrant officers must be in grade Chief Warrant Officer 2 (promotable) or higher, have completed the Warrant Officer Advanced Course (or higher), and have an undergraduate or higher degree. Civilian nominees must be in grade GS-13 or above with career status and have 5 years of cumulative experience in military logistics or closely related industrial service. Nominees are required to have completed an undergraduate or higher degree. Application forms and procedures are outlined in the Army Civilian Training, Education, and Development System (ACTEDS) Training Catalog that is available on line at <http://cpol.army.mil/library/train/catalog/ledc.html>. Applicants must submit the original and one copy of their application package through command channels to the **Civilian Logistics Career Management Office (CLCMO)** See <http://www.cascom.lee.army.mil/CLCMO/>.

Training officers must enter applicant information in ATRRS. TLog orders should authorize dual lodging and increased per diem for class trips.

The Security Assistance Training Field Activity Web site, www.tradoc.army.mil/dcsopst/satfa, contains information on ALMC course attendance by international military students. The ALMC International Military Student Office (IMSO) assists students with administrative, social, cultural, recreational, and personal matters and solicits sponsors for international students while they are at ALMC. Additional information on ALMC's international military student program can be obtained by emailing IMSO at almcimso@lee.army.mil, or calling (804) 765-4012/DSN 539-4012. IMSO's mailing address is US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ AI, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705.

ALMC also conducts onsite seminars designed to provide refresher instruction to executive-level logistics managers. These seminars should be requested through the ATRRS TRAP. Requests should include the specific topic, preferred dates, the number of persons to be trained, and the name and phone number of a point of contact.

ALMC does not allow transfer of students between programs because each course is a stand-alone entity that does not lead to the granting of a degree. ALMC educational programs are designed to meet specific Department of Defense (DOD) or Army training requirements as documented through the TACITS and SMDR processes. ALMC courses are not lateral to or connected with any other courses or programs outside of DOD.

Additional information about ALMC can be obtained by writing to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705 or by calling (804) 765-4149/DSN 539-4149. The ALMC Course Catalog, class schedule, and Student Handbook can be found on the ALMC Web site, www.almc.army.mil, under "Academic Info."

WAIVERS

Commands nominating individuals who do not meet all course prerequisites must forward a complete justification for exception. Waivers must be received at least 60 days before the course start date (90 days for the Logistics Executive Development Course). Waivers received after the nomination due date will be accepted on a space-available basis. Failure to provide a required waiver may

result in rejection of a nominee's application and possible loss of the activity's quota. ATRRS users should indicate "waiver" in the remarks section of the reservation roster screen (RL display). Course points of contact found in the alphabetical course listing section of this catalog may be able to assist with clarification of a nominee's qualifications.

PAYMENT FOR COURSES

DD Form 448, Military Interdepartmental Purchase Request (MIPR) is the only method of payment accepted for ALMC courses. MIPRs must be submitted to ALMC 30 days before class start date to avoid class cancellation. MIPRs must cover the cost of instructor travel, per diem, printing, and shipping of course materials and will be accepted as reimbursed. The hosting command will be billed in order to collect the funds. MIPRs should identify the course, class number, and class dates that are being funded. ALMC will not accept MIPRs subject to availability of funding. All MIPRs should be mailed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATCL RQA, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705 or faxed to (804) 765-4574/DSN 539-4574.

TUITION

ALMC is required by the Office of the Assistant Secretary of the Army for Financial Management and Comptroller (OASA [FM&C]) to collect tuition for training of non-DOD agency employees, nonappropriated fund (NAF) employees, and DOD contractors. Tuition charges cannot be waived. Currently, tuition is \$66 per class day and is subject to change. Partial days are rounded to the nearest whole day for tuition purposes.

Non-DOD agencies, NAF activities, and DOD contractors should submit a check made payable to the Treasurer of the United States, with a DD Form 1556 or equivalent information for each student. The form must identify the student, course, class number, class dates and be signed by the appropriate person authorizing the training, to include the DOD contractor's contract administrator's certification signifying the training is required in order for the contractor to fulfill a Government contract. Non-DOD agencies and NAF employees will fax their forms to ALMC for ATRRS input. The contract administrator for DOD contractors will submit the form to the appropriate training officer for ATRRS enrollment. Checks should be mailed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATCL RQA, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705. Payment questions should be directed to the ALMC budget office at (804) 765-4109/DSN 539-4109.

Training officers must ensure that students are coded as non-DOD or contractor personnel to facilitate collection of tuition. (See ATRRS VR display table 15 for component codes.) The fax number for non-DOD forms is (804) 765-4240.

Reimbursement rates for military personnel and civilian employees of foreign governments are established according to guidance published in AR 12-15, Joint Security Assistance Training, and in corresponding service regulations. Separate rates apply to students in a foreign military sales training or international military education and training status. These rates are revised periodically and are published by the Defense Security Cooperation Agency in foreign military sales and military assistance program articles and services lists.

MODES OF INSTRUCTION

RESIDENT. Resident classes are taught on the ALMC campus at Fort Lee, Virginia (ATRRS school code 907) and at ALMC's site at the University of Huntsville, AL (school code 907A).

ONSITE. Onsite classes are taught off campus by the ALMC faculty. These courses are normally identical in content to resident courses. The objective of onsite training is to meet the educational needs of DOD personnel and agencies in the most economical and effective manner possible. Onsite classes are requested through the annual TACITS survey and are scheduled and approved concurrently with the resident training program. Classes not projected in the TACITS survey or SMDR must be identified in an ATRRS TRAP in order to obtain quotas.

DISTRIBUTED LEARNING (dL). Distributed learning provides training to a number of students simultaneously. Several methods of instruction may be used to present the training, including instructor-led, and self-paced instructor-facilitated instruction. Classroom XXI setups provide networked computers that support transmission from remote sites and computer servers to provide high-speed gateways from the classroom to Army intranets and the Internet. For more information, see the Programs section of this catalog.

ACCREDITED OFF-CAMPUS INSTRUCTION (AOCI)/CERTIFIED PROGRAM. AOI classes are conducted by local instructors who have been certified by ALMC to teach off campus using ALMC instructional materials, methods, and policies. For more information, see the Programs section of this catalog.

BLACKBOARD (Bb). ALMC has two courses solely taught on Bb (online): the [Defense Regional Interservice Support \(DRIS\) Course](#) and the [Introduction to Army Logistics \(ITAL\) Course](#). Students register through ATRRS, then the course director will contact student (through the email address provided to ATRRS) with instructions for accessing Bb. For more information, refer to those courses in this catalog.

GRADES

Examinations are administered in courses longer than 2 weeks and in several shorter courses. Course directors and instructors evaluate student performance through classroom participation, written exercises, and examinations.

Surveys may be administered early in the course to provide instructors with an indication of the level of the students' knowledge at the beginning of the course. Using this information, instructors are able to adjust the instruction to the requirements of the students. In-progress or midterm examinations and final comprehensive examinations also are administered. These examinations may be either subjective or objective and may be augmented by written analyses or research projects. Examination weights vary with classes and type of examination. A typical example is:

Midterm Examination	25%
Written Analysis	25%
Participation	10%
Final Examination	40%

Letter grades are given to students who complete any course over 2 weeks in duration. Students completing courses 2 weeks or less in duration may receive letter grades at the option of the course director. The grade scale is:

A = 90 to 100
B = 80 to less than 90
C = 70 to less than 80
F = less than 70

ACADEMIC STANDARDS

The ALMC honor code places students on their honor not to give information or assistance to others or to receive help from any other source while taking examinations. This honor code is an integral part of the ALMC academic environment. Adherence to this code marks a student as a mature individual who is willing to rely on his/her own efforts.

Failure to follow the honor code may result in reduction of academic standing or dismissal of the student from the class with an explanation of the circumstances forwarded to sponsoring command or agency.

Complaints or grievances may be presented through ALMC chain of command or in accordance with the ALMC Standard Operating Procedures (ASOP). ALMC is accredited through the Council on Occupational Education (COE). COE's address is: 41 Perimeter Center East, NE, Suite 640, Atlanta, GA 30346, 800-917-2081/770-396-3898.

ARMY OFFICER EVALUATION

An Academic Evaluation Report (AER), DA Form 1059, will be prepared by ALMC in accordance with AR 623-3, Evaluation Reporting System. International military student officers will receive a DA Form 2496, International Student Academic Report, if enrolled in a graded course of 10 or more class days. For multiple-phased courses, AERs will be prepared on completion of the final phase.

CLASSROOM ATTIRE

The appropriate attire for military personnel attending ALMC classes is as follows:
Army: Class B uniform or Army combat uniform (ACU) with the exceptions noted below.

Navy: Service Khaki, Summer White, Winter Blue, or Service Uniform as prescribed, or Camouflage Utility Uniform (CUU) if authorized.

Marine Corps: Service B or service C uniform or camouflage digital utility (CDU) uniform.

Air Force: Short- or long-sleeved shirt with and pants/skirt or ACU.

Coast Guard: Class B or tropical uniform, as appropriate.

Military students attending the [Combined Logistics Captains Career Course \(CLC3\)](#) or the [Operations Research/Military Applications Course \(ORSA MAC\)](#) are required to wear class A uniforms for the graduation ceremony. Military students attending the [Theater Logistics Studies Program \(TLog\)](#) are required to bring appropriate ACUs and class A uniforms. Military students attending the [Sustainment Pre-Command Course](#) will wear the ACUs only. Military students attending the Logistics Pre-Command Course may wear class A, class B, or ACUs.

Military students attending classes at the ALMC Site at the University of Huntsville will wear business casual attire (see description below). However, the BDU/ACU will be worn during guest speaker presentations. During guest speaker presentations, a coat and tie for male students and the equivalent attire for female students are appropriate.

Civilian students should wear business casual attire. Business casual attire is defined as dress slacks, shirts with collars, and dress shoes or loafers for men and the equivalent attire for women. Shorts, sandals, athletic shoes, tank tops, jeans, and athletic sweat suits are inappropriate. ARNG and USAR students will wear appropriate civilian office attire when not on military orders.

RELIEF OF STUDENTS

Students may be relieved from ALMC courses for academic deficiency or failure, misconduct, or other reasons deemed adequate by the commandant. A student may be relieved without prejudice to comply with official order or by request of the student in case of personal inconvenience, emergency, or academic insufficiency.

ACADEMIC AWARDS

Graduates of resident, onsite, distributed learning, and AOI courses 2 weeks or more in duration who receive an "A" grade are appointed to the "Commandant's List." The top graduate is designated as the "Distinguished Graduate," and the second through fifth highest graduates are named "Honor Graduates." Letters of commendation will be forwarded to the commands of distinguished and honor graduates.

SKILL IDENTIFIERS

Skill identifiers (SIs) indicate specific officer occupational skills that are not related to any one specialty but are needed to perform the duties of a position. SIs also indicate specialized enlisted skills that are closely related and are in addition to those required by an MOS. Courses that lead to classification according to SI are indicated in the alphabetical course listing section of this catalog. SIs are explained in DA Pamphlet 611-21, Military Occupational Classification and Structure.

RECOMMENDED CREDIT AND TRANSCRIPTS

The [American Council on Education \(ACE\)](http://www.militaryguides.acenet.edu) has recommended that undergraduate and graduate credit be granted by civilian educational institutions for certain ALMC courses. The number of recommended semester hours of credit follows the description of each applicable course. The Florida Institute of Technology (Florida Tech) offers cooperative degree programs in conjunction with ALMC. Students must complete one semester of Florida Tech course work to be eligible to request transfer of graduate credit into a degree program. Courses for which ACE recommends credit are listed in Appendix A. The ACE Web site, www.militaryguides.acenet.edu, contains more information on ACE programs.

Requests for transcripts of ALMC courses must be submitted in writing. The request must include the student's SSN, phone number, signature, and mailing address. ALMC transcript information, including a transcript request form, can be found under "Academic Info" on the ALMC Web site, www.almc.army.mil. Requests for transcripts should be sent to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705 or faxed to (804) 765-4240/DSN 539-4240.

COOPERATIVE DEGREE PROGRAMS

In conjunction with ALMC, the Fort Lee campus of Florida Tech offers cooperative master's degree programs in logistics management, acquisition and contract management, materiel acquisition management, and management.

Graduates of the [TLog](#) (8A-F17) are awarded 12 semester hours of credit toward a master's degree in logistics management, management, or materiel acquisition management. Graduates of the [Army Acquisition Basic Course](#) (ALMC-QA) are awarded 9 semester hours of credit toward a master's degree. Graduates of the [Operations Research/Systems Analysis Military Applications Course](#) (ORSA MAC) Phase I (ALMC-SA) and [ORSA MAC Phase II](#) (ALMC-SB) are awarded 3 and 15 semester hours of credit, respectively, toward a master's degree. (All courses that may be transferred must have a final grade of B or better.)

[TLog](#) students may earn an additional 3 hours of graduate credit by taking one concurrent elective course taught by the Florida Tech faculty. The remaining 18 semester hours required for a degree are satisfied by attending Florida Tech evening courses as full-time students for two additional semesters or participating over a longer period of time as part-time students.

These cooperative degree programs are well-suited for individuals contemplating long-term training. Military students may attend in a permissive TDY status, with the Department of Veterans' Affairs paying the tuition costs, or under a fully funded military program. Civilian students may attend under the provisions of Department of Defense 5010.16-C, Defense Management Education and Training Program.

Florida Tech may allow special credit for other courses taught at ALMC. Individuals not attending [TLog](#) may earn degrees by completing all course work after duty hours at Fort Lee, Virginia. There are no provisions for acceptance of correspondence work. Additional information about ALMC/Florida Tech cooperative master's degree programs can be obtained by writing to FLORIDA INSTITUTE OF TECHNOLOGY, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705, calling or (804) 765-4665/DSN 539-4665 or (804) 862-3744, or by visiting the Florida Tech Web site <http://uc.fit.edu/segs>, and clicking on "Graduate Centers."

DEFENSE ACQUISITION UNIVERSITY (DAU) EQUIVALENCY

Several ALMC courses have been awarded equivalencies to DAU courses. See Appendix C of this catalog for a complete list of ALMC courses with DAU course equivalencies.

RESEARCH AND INFORMATION SERVICES

ARMY LOGISTICS LIBRARY. The Army Logistics Library provides reference services, interlibrary loans, and database search capabilities for ALMC students, faculty and staff, and the Fort Lee community. The library contains extensive reference materials, including a 40,000-volume research and technical book collection and many periodicals microfiche, microfilm, and CD/DVD resources. Many of the library's resources, including its online catalog and the PROQUEST ABI/Inform and EBSCO Host databases, are available through the library's home page, www.almc.army.mil/library.

A unique collection of historical information, including LEDC, TLog and Florida Tech research papers, is also available in the Army Logistics Library.

ARMY LOGISTICIAN. ALMC is the home of the *Army Logistician*, the official professional bulletin of Army logistics. The magazine provides timely and authoritative information on Army logistics plans, policies operations, procedures, and doctrine, for the benefit of all logistics personnel. Information about subscriptions can be found on the *Army Logistician* Web site, www.almc.army.mil/alog/. Current and back issues of *Army Logistician* also can be viewed on line.

MILITARY TRAINING SERVICE SUPPORT, LODGING, AND SERVICES

Army students who attend ALMC courses in a TDY status must use the Military Training Service Support System (MTSS). MTSS directly funds the cost of lodging, meals, and selected transportation. More information on the MTSS can be viewed on line at <https://www.hqda-odcsops.army.pentagon.mil/ako/MTSS>. An Army Knowledge Online (AKO) password is required to access the site. Based on ATRRS input, on-post lodging is provided for incoming Army students when available. Army students must report to the Fort Lee Lodging Operations Office at 8025 Mahone Avenue for room assignments. When an on-post room is not available, the lodging clerk will call the Army Central Reservations Center (CRC) to make an off-post reservation at a contracted Lodging Success Program (LSP) hotel and issue the student an MTSS referral sheet so the hotel can charge the cost of the room to the MTSS program. The report date for ALMC classes is 1 day before the actual class start date. Students will not be paid for per diem, lodging, or transportation before the report date specified on their orders. Weekend and holiday meal costs will be borne by the order-issuing activity. MTSS students are required to obtain breakfast and lunch from the ALMC cafeteria. Dinner meals will be offered by the Lee Club. See the online ALMC Student Handbook at www.almc.army.mil/handbook/lodging.htm for more lodging information.

OTHER ALMC STUDENTS. Training managers should call the Fort Lee Lodging Operations Office at least 30 days before the class start date to determine availability of on-post quarters during training. If reservations are not made in advance, students must report to the lodging office on arrival at Fort Lee to obtain a lodging assignment. If quarters are available, a confirmation number will be issued. If quarters are not available, Fort Lee Lodging will call the CRC (1-866-DOD-LSP1) for reservations at an LSP hotel. Students on TDY may decline Government quarters and procure commercial lodging with reimbursement limited to the cost of the available Government quarters. The telephone numbers for the Fort Lee Lodging Operations Office are 1-800-403-8533, (804) 734-6698/6694, or DSN 687-6698/6694. Travelers obtaining nonavailability numbers from the CRC may contact the Carlson Wagonlit Official Travel Office (Building 12010) for off-post hotel accommodations and for information and reservation services on all airlines. Carlson Wagonlit's telephone numbers are 1-800-916-3456 or (804) 733-1460. Hours of operation are Monday through Friday, 0730-1615. The office is closed on Saturday and Sunday.

Lodging assignments for personnel on TDY cover the entire period of TDY. Student reservations will not be held beyond 1800 EST without a credit card guarantee or advance payment. Additional lodging information can be found on the Fort Lee Lodging Operation Web site, www.leemwr.com/web-content/Htmls/lodging/lodging.html, or on the ALMC Web site, www.almc.army.mil/handbook/lodging.htm.

HANDICAPPED TRAINING AIDS. ALMC, in coordination with the DOD Computer/Electronic Accommodations Program (CAP), provides assistive technology to persons with disabilities. Scanners, readers, large-print display processors, talking calculators, talking dictionaries, zoom text software, speech synthesizers, and Braille embossers are available for the visually impaired. Telecommunication and amplification devices and closed-caption decoders are available for the hearing impaired. Left- and right-hand keyboards and a mouth stick are available for students with limited hand movement. Soundproof software is available for students with learning disabilities.

Students who require the services of a sign language interpreter for courses lasting 2 days or longer may submit an application through their supervisors and training officers to the DOD Computer/Electronic Accommodations Program Office (CAP Office), 5111 Leesburg Pike, Suite 810, Falls Church, Virginia 22041-3206. The CAP Office can be reached at (703) 681-8813 (V/TTY)/DSN 761-8813 or (703) 681-9075/DSN 681-8075 (fax). The email address is cap@tma.osd.mil, and the CAP Web site is www.tricare.osd.mil/cap.

TELEPHONE CALLS. Students may be contacted during duty hours by calling the Student Services Office, (804) 765-4737/4368/DSN 539-4737/4368. In an

emergency, a student will be called out of class; otherwise, the instructor will pass a note to the student. Emergency calls after duty hours should be directed to (804) 479-0981. The post operator can be reached at (804) 765-3000/DSN 539-3000. Additional information can be found under "Academic Info" on ALMC's Web site, www.almc.army.mil. Students are responsible for all long-distance telephone charges.

TRAVEL. Richmond International Airport (RIC) is located 30 miles north of Fort Lee and is served by most national airlines. Limousine service is provided from RIC to Fort Lee by Groome Transportation Service. Petersburg also is served by commercial bus lines and railways on a frequent schedule. On-post transportation is limited to commercial cab service. Shuttle bus service to Fort Lee is provided by LSP hotels. The Carlson Wagonlit Travel Office on post provides a complete line of travel services. That office can be reached on 1-800-916-3456 or (804) 733-1460 (official travel) or (804) 733-1480/2137 (leisure travel). Carlson Wagonlit's fax number is (804) 733-1478.

VEHICLE REGISTRATION. Students who do not have DOD stickers on their privately owned vehicles must obtain passes at the Lee Avenue gate in order to enter Fort Lee. Proof of vehicle registration and insurance and a valid driver's license are required to obtain a vehicle pass. Students driving on post must have liability insurance in the amount required by the state in which their vehicle is registered.

ARMY WEIGHT CONTROL PROGRAM

ALMC enforces the Army Weight Control Program in accordance with AR 600-9, the Army Weight Control Program.

Fort Lee campus: Army military personnel should bring their PT uniform for participation in the "Commandant's Run" (if scheduled during the course attended). The Army Physical Fitness Test (APFT) is conducted during [CLC3](#) and weigh-ins are administered during the class. (Weigh-ins are indicated on the in-processing schedule that HHC provides to students when they sign in.)

Incoming military personnel attending the [ORSA MAC \(Phase 1\)](#) will be weighed during the first week of class. Military personnel attending TLog will be weighed on the second day of class. Weigh-in attire is the service-appropriate uniform or the summer APFT summer uniform. Personnel who fail to meet the weight standards will be administered a body fat analysis.

[ALMC site at the University of Huntsville:](#) Army military personnel will undergo a mandatory weigh-in.

ALPHABETICAL COURSE LISTING

AIR FORCE OPERATIONS RESEARCH/SYSTEMS ANALYSIS FAMILIARIZATION COURSE

(ALMC-2A)

This course has been merged into the [Operations Research/Systems Analysis Special Topics Seminar Course \(ALMC-ST\)](#). Go to that listing for details.

ARMY ACQUISITION BASIC COURSE (ALMC-QA)

MODES AND DURATION:

Resident—8 weeks

Onsite—8 weeks

RECOMMENDED CREDIT:

ACE— 3 semester hours graduate

6 semester hours undergraduate

Florida Tech — 9 semester hours graduate

Functional Areas (FA):

51A System Development

51C Contracting

51R Information Technology

51S Uniformed Scientist

POC:

(256) 864-1845

PREREQUISITES: Commissioned officers must be captains or majors with at least 7 years of active Federal commissioned service. Officers must have completed their branch advanced course and must have been assessed into the US Army Acquisition Corps with a Functional Area code of 51. Noncommissioned officers should have a 51C MOS. Civilians must be in the grade range of GS-07 through GS-13 and a member of the acquisition work force. All attendees should have a baccalaureate degree or higher. Commissioned officers, warrant officers, civilians and noncommissioned officers who fail to meet these prerequisites, but who are assigned to a materiel acquisition position, will be considered for enrollment on a case-by-case basis. Contractor personnel may attend on a “space-available” basis if their Government point of contact approves the DD Form 1556. Allied students must score a minimum of 85 on the English Comprehension Level Examination.

SCOPE: This graduate-level course is designed to provide a broad spectrum of knowledge pertaining to the materiel acquisition process. It covers legal and regulatory policies and objectives that shape the acquisition process and the implementation of these policies and objectives by the US Army. Areas of coverage include program management, contracting, systems engineering, acquisition logistics, information technology, test and evaluation and requirements generation. Further, this course emphasizes Army-unique system acquisition procedures, organization and Army doctrine throughout the curriculum.

NOTE 1: In order to complete the FA 51 qualification training requirements, you must complete ALMC-QA, ALMC-AIC and ALMC-ACL.

NOTE 2: This course can be found on ATRRS under School Code 907A, ALMC site at the University of Huntsville. For advanced reading materials and additional information visit our web site at: <http://www.almc.army.mil/hsv/aabc.htm>.

ARMY ACQUISITION INTERMEDIATE CONTRACTING COURSE (AAICC) (ALMC-AIC)

MODES AND DURATION:

Resident—4 weeks

Onsite—4 weeks

RECOMMENDED CREDIT:

ACE— 3 semester hours graduate

6 semester hours undergraduate

FA: 51C Contracting

POC: (256) 864-1833

PREREQUISITES: Students must have completed their Defense Acquisition Workforce Improvement Act (DAIWA) level 1 training in contracting prior to attending. Noncommissioned officers should have a 51C MOS.

SCOPE: This course provides the AAW with Defense Acquisition University (DAU) equivalent training in intermediate contracting. AAICC emphasizes Army doctrine and Army-unique system acquisition procedures and organizations throughout its curriculum.

NOTE 1: In order to complete the FA 51 qualification training requirements, you must complete ALMC-QA, ALMC-AIC and ALMC-ACL.

NOTE 2: This course can be found on ATRRS under School Code 907A, ALMC site at the University of Huntsville. For advanced reading materials and additional information visit our web site at: <http://www.almc.army.mil/hsv/aaic.htm>.

ARMY ACQUISITION SPECIAL TOPICS SEMINAR (ALMC-AS)

MODES AND DURATION:

Resident—2-5 days

Onsite—2-5 days

RECOMMENDED CREDIT: None

POC:

(256) 864-1825

leeeaaastsalmc@conus.army.mil

PREREQUISITES: Commissioned officers, warrant officers, civilians and noncommissioned officers who work in an acquisition position. Defense contractor personnel may attend with an approved DD Form 1556. Tuition and other costs are based on length of training, materials and other relevant expenses.

SCOPE: Specialized training focused on specific areas. The length of the training depends on the curriculum needed. Managers interested in hosting tailored acquisition training should contact us for their training needs. Our experienced faculty can provide affordable resident and onsite instruction in a wide variety of system acquisition seminars. Subject areas include contract law, cost and pricing, negotiating techniques, pre-deployment acquisition training, statements of work, program management, scheduling techniques, acquisition logistics and performance based logistics.

NOTE: This course can be found on ATRRS under School Code 907A, ALMC ALMC site at the University of Huntsville. For additional information visit Web site <http://www.almc.army.mil/hsv/index.asp>.

ARMY INTERMEDIATE CONTRACTING LABORATORY COURSE (ALMC-ACL)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC:

(256) 864-1825

leeeaaastsalmc@conus.army.mil

PREREQUISITES: Students must have completed their Defense Acquisition Workforce Improvement Act (DAIWA) level 1 training in contracting prior to attending. Non-Commissioned Officers with a 51C MOS must meet the following prerequisites: BNCOC through the Mission Ready Airman Course (MRAC) conducted at Lackland Air Force Base, TX or BNCOC with Level I training through the Defense Acquisition University (DAU) or BNCOC with Level I training through the Army Acquisition Basic Course (AABC) and a minimum of two years of operational contracting experience. Additional Information: Related DoD Occupational Subgroup: 551. AAICC Equivalency: Advanced Noncommissioned Officer Course equivalent training for Active Army and Reserve Component Noncommissioned Officers in MOS 51C. Secret Clearance: Secret. The US Army Acquisition Support Center, ATTN: NCO Proponent, CMF 51 and MOS 51C, 9900 Belvoir Road, Suite 201, Fort Belvoir, VA 22060-5567.

SCOPE: This contracting laboratory covers Procurement Desktop – Defense (PD2) to include software and practical application. Specifically:

- Complete large contracts functionally, including milestone plans, CBD announcements, solicitations, offer receipt and evaluation, award, and amendments, modifications, DO/TOs, and reporting (FPDS-NG) as well as basic PD2 features that are used in all phases of procurement. Topics include Commercial Items Acquisition and Construction Contracting.
 - Complete SAP functionality, CBD announcements, solicitation and amendments, offer receipt and evaluation, award, and modifications, DO/TOs, and reporting (FPDS-NG) as well as basic PD2 features that are used in all phases of procurement. Topics include Commercial Items Acquisition.
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ARMY MAINTENANCE MANAGEMENT COURSE (8A-F3)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4364

(804) 765-4364

leeammc@conus.army.mil

PREREQUISITES: Active and Reserve Component commissioned officers, warrant officers, senior noncommissioned officers, and DOD civilians (GS-7 or above) whose current or projected job assignments require an understanding of how the Army plans and executes materiel throughout an item's life cycle. Applicants should be assigned to DOD organizations responsible for developing or implementing Army maintenance policy and programs during the acquisition or sustainment of materiel at designated readiness levels.

Applicants for the correspondence course must meet the requirements provided in DA Pam 350-59.

SCOPE: Using the Life Cycle Management Model as a frame of reference, this course provides detailed instruction covering maintenance policies and programs at the strategic level. The two maintenance subfunctions are used; specifically maintenance engineering (during the acquisition phase) and maintenance operations (during the sustainment phase) are examined to determine their impact on the Army logistics systems and their interrelationship with other logistics areas. Emphasis is placed on the impacts of maintenance engineering decisions upon the maintenance operations support structure.

CAREER PROGRESSION: This course is required for logistics interns (Career Programs 13 and 17) in accordance with the MITP.

ARMY SECONDARY ITEM MANAGEMENT COURSE (ALMC-SI)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours graduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4318

(804) 765-4318

leeasimc@conus.army.mil

PREREQUISITES: Students should occupy positions relevant to inventory management within the Army Materiel Command. Those civilian nominees GS-7 or above occupying positions as inventory managers (CP 2010), job series 346, 1670, 2001, or 2003 will be given priority. Officers possessing specialty codes 91/92, warrant officers in career field 920, and enlisted with MOS 92A may be accepted. This course is not open to international students.

SCOPE: The curriculum concentrates on materiel management functions as they relate to the management of secondary items at the national level. The subjects covered range through the entire life cycle of material. Emphasis in the first week is placed upon the requirement stack to include Army Prepositioned Stock, Variable Safety Level, Acquisition Leadtime, Reorder Point, Economic Order Quantities and Requirement Objective. The second week focus is the Supply Control Studies and Item Management Plans. In the second week the student will understand what assets are and how to determine the supply actions of buy, cutback, repair, excess and recall. At the end of the course the student will understand the integrated materiel manager's role in weapon system management.

CAREER PROGRESSION: This course is required for logistics interns (CPs 13 and 17) in accordance with the MITP.

ASSOCIATE THEATER LOGISTICS STUDIES PROGRAM PHASES 1—5 (ALMC-AL, ALMC-AC, ALMC-AD, ALMC-AE and ALMC-AM)

(Currently under Development)

(Formerly: Associate Logistics Executive Development Course)

MODES AND DURATION:

Resident—2 weeks each phase

RECOMMENDED CREDIT:

ACE—9 semester hours undergraduate

See www.militaryguides.acenet.edu

Florida Tech —3 semester hours graduate

6 semester hours upper level undergraduate

POC:

DSN 539-4752

(804) 765-4752

leeeatlog@conus.army.mil

PREREQUISITES: See the Reserve Components Programs section of this catalog.

SCOPE: See the Reserve Components Programs section of this catalog.

COMBAT DEVELOPMENTS COURSE (ALMC-CD)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4459

(804) 765-4459

leeecdcalmc@conus.army.mil

PREREQUISITES: This course is primarily for Active Army (and other DoD components/services) officers in the ranks of captain to colonel, warrant officers, noncommissioned officers (SFC or above) recently assigned to, or en route to, their initial assignments in a combat development or materiel acquisition position. Civilian personnel (GS-11 through GS-14) in CPs 132 (intelligence), 301 (general),

343 (management), 345 (program), 346 (logistics management), 393 (communications), 801 (engineer), 803 (safety engineer), 1515 (operations research), or other appropriate career fields and Active National Guard or Reserve officers assigned to force modernization positions are also encouraged to attend. Non-commissioned officers in the rank of SSG may be admitted with appropriate justification and approval from the course director. For rank/grade waivers please contact the course director at the POC email address prior to registration and attendance.

NOTE 1: GS-09 interns are required to attend the Combat, Training, and Doctrine Developers Integration Course (ALMC-TI) prior to attending the Combat Developments Course. GS-07 interns will not be accepted; GS-09 interns working in the combat developments career field must obtain special approval from the course director for admittance into this course.

NOTE 2: Due to practical application and discussion associated with current and emerging warfighting capability gaps, international students must be serving as LNOs/AOs at TRADOC Directorates of Combat Developments or TRADOC Capabilities Integration Centers and be directly responsible for preparing the analysis and requirements documents associated with the JCIDS process.

SCOPE: This course introduces the processes used to achieve desired joint and Army warfighting capabilities needed for the 21st century. These processes focus on determining, documenting, and processing warfighting concepts, future operational capabilities, and doctrine, organization, training, materiel, leader development, personnel and facilities (DOTMLPF) requirements through application of the Capabilities Based Assessments (CBA). This course concentrates on inputs to the Joint Capabilities Integration and Development System (JCIDS) process; its subprocesses and products; its relationship to the planning, programming and budget execution (PPBE) process; and its relationship to the acquisition process. The PPBE is presented as the means of prioritizing, funding, integrating and synchronizing solutions to the identified need. The JCIDS process and the acquisition process (materiel life cycle model) provide the structure necessary to link together blocks of instruction in the course. During this course, students are organized into an integrated capabilities development team (ICDT). In the ICDT forum, teams will research problems, prepare documentation, and present briefings needed to initiate solutions to achieve actual operational capabilities. Students also gain familiarity with various TRADOC and other acquisition organizations they will interact with during their assignment as combat / capability developers.

COMBAT SERVICE SUPPORT AUTOMATION MANAGEMENT OFFICE (CSSAMO) LOGISTICS SYSTEMS COURSE (ALMC-TA)

*[Formerly CSSAMO Maintenance Systems Course (ALMC-TA) and CSSAMO
Supply Systems Course (ALMC-GS)]*

MODES AND DURATION:

Phase I: 10 hours (Blackboard)

Phase II: 18 days (Resident)

RECOMMENDED CREDIT: None

POC:

DSN 539-4234

(804) 765-4234

leeecssamoalmc@conus.army.mil

PREREQUISITES: Personnel selected for attendance must be assigned to, or projected for a CSSAMO position. Students must have successfully completed AIT and be computer literate and functionally literate of Logistic STAMIS. This course is available to US Active, Reserve and Guard military officers, warrant officers, and enlisted personnel, ranking sergeant or above with MOS of: 15T, 25B, 53A, 63H, 68G, 88N, 89B, 92A, 92Y and 920B. Enrollment is also open to DA civilians who require training for CSSAMO positions. Contractors may be selected for attendance with approval from the course proponent.

SCOPE: This course provides students with training in the areas of computer systems hardware, operating systems, STAMIS applications [ULLS-A, SAMS-E, PBUSE, SARSS (including RF/AIT), SAAS Mod, TCAIMS II, MC4, MTS], systems interfaces, systems networking, trouble-shooting, communication protocols, and the use of VSAT/CAISI.

COMBAT SERVICE SUPPORT (CSS) SENIOR LEADER'S COURSE (ALMC-SLC)

MODES AND DURATION: Onsite—24 hours

RECOMMENDED CREDIT: None

POC:

DSN 539-0248

(804) 765-0248

leealmcsoc@conus.army.mil

PREREQUISITES: Commissioned officers and enlisted personnel must be recommended by their chain of command.

SCOPE: To provide tactical logistics training to senior leaders in sustainment units that are transforming to new organizations, are preparing for deployment, or have individualized training needs related to tactical logistics. This is a tailored course covering the tactical sustainment functions for the specific unit requiring the course. Standard versions of the course include heavy and Striker brigade combat team sustainment.

NOTE: The course time and schedule can be adjusted based on the requesting units schedule and desired training objectives.

COMBAT, TRAINING AND DOCTRINE DEVELOPERS INTEGRATION COURSE (ALMC-TI)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT:

ACE—1 semester hour undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4326

(804) 765-4326

leeectddicalmc@conus.army.mil

PREREQUISITES: This course is primarily for TRADOC CP 32 training development, combat development or doctrine development civilian interns (GS 7-9) or other newly assigned TRADOC personnel in positions requiring any of these three disciplines. Nominees will be accepted based on the following priority: 1) CP 32 training development, combat development or doctrine development interns; 2) CP 32 personnel currently working in the training development, combat development or doctrine development arenas; 3) military who perform functions in any one or more of the aforementioned disciplines; 4) Other DA civilian interns in other career programs. Prior to attendance, attendees must complete two prerequisite IMI modules on line on Team Building, Systems Thinking, Change Management, and Army Mission, Roles and Functions.

CAREER PROGRESSION: This course is required by the CP 32 Intern Training Plan for CP 32 personnel.

SCOPE: This course will provide training developers, combat developers, and doctrine developers with skills and knowledge to integrate the basic concepts and principles of training, combat, and doctrine developments as part of the requirements determination and acquisition process. The course will orient students to the relationships of the three disciplines and the efficiencies to be gained by coordinating and integrating requirements throughout the planning process. The course will provide a foundation for subsequent courses that address more technical aspects of each discipline. Some key topics of the course include: integrated concept teams; materiel requirements; training development; doctrine development; and Doctrine, Organization, Training, Materiel, Leader Development, Personnel, Facilities (DOTMLPF) Analysis.

COMBINED LOGISTICS CAPTAINS CAREER COURSE (CLC3) (8-10-C22 [LOG]) (PHASES 2 and 4)

MODES AND DURATION: (See NOTE 3)

Resident—14 weeks, 3 days (Phase 2)

1 week (Phase 4)

Distributed Learning—(Phase 1)

RECOMMENDED CREDIT:

ACE—3 semester hours graduate (Phase 2)

3 semester hours graduate (Phase 4)

See www.militaryguides.acenet.edu for ACE numbers

Florida Tech — 3 semester hours graduate (Phase 2)

3 semester hours graduate (Phase 4)

POC:

DSN 539-4383

(804) 765-4383

Leeec3@conus.army.mil

www.almc.army.mil/tlidd/

PREREQUISITES: Active Army or Reserve Component, first lieutenant (promotable) or captain with AOC 91B, C, or D, 92A or B, 88, 67 series except 67D, or with equivalent training or experience who has completed an officer basic course; selected Marine Corps first lieutenant (promotable) or captain in a logistics specialty. Waiver required for civilian attendance. Prior to attendance, civilians must complete Phase 1 (correspondence) of the Support Operations Course.

SCOPE: CLC3 Phase 2 offers a curriculum in written and oral communications, commander and staff skills, Army operations doctrine, tactics, other company command duties, and multifunctional logistics in preparation for company command and logistics staff assignments. Concentration is on the logistics functions and associated logistics support operations. CLC3 Phase 4 equips students with skills and knowledge in military law and military history.

SPECIAL INFORMATION: The course length is 20 weeks, 3 days, the resident portion is divided into three separate course phases that must be completed in consecutive, uninterrupted sequence. Attendees must be enrolled separately in each phase. Phases 2 and 4 constitute a total of 15 weeks, 3 days of combined instruction taught at ALMC, Fort Lee, VA. The 5-week Phase 3 course trains company grade officers in their branch-specific critical tasks at a regimental school (TDY and return status except for the QM and OD students). Phase 3 is taught at the following branch school locations (School Code/Course Number/Location): 081, 6-8-C22(CLC3), Fort Sam Houston, TX; 091, 4-9-C22-91A (LOG), and 101, 8-10-C22 (LOG), Fort Lee, VA; and 551, 8-55-C22 (LOG), Fort Eustis, VA.

NOTE 1: Class A uniforms are required for graduation.

NOTE 2: USAR/NG officers (except Quartermaster and OD) should travel TDY (one order to include the 3 phases with 1 day travel). Allocate dual lodging for Phase 3. No dual lodging for QM and OD Phase 3 is required. For all, ensure 211C and 219C funds are indicated on TDY order.

CONTRACTING OFFICER'S REPRESENTATIVE COURSE (ALMC-CL)

MODES AND DURATION:

Resident—1 week

Onsite—1 week

Distributed Learning—1 week

Blackboard—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4373

(804) 765-4373

leeecoralmc@conus.army.mil

PREREQUISITES: This course is designed for people who have been designated or anticipate being designated as a Contracting Officer's Representative (COR). All CORs must complete the ALMC COR course or equivalent before the contracting officer may issue a letter appointment. CORs who manage large or complex contracts should consider taking the ALMC course or its equivalent every 5 years to maintain currency in COR practices. This course is open to any personnel who work with contractors in their daily work functions.

SCOPE: This course provides the student with an overall view of the contracting process, with the major emphasis in contract administration. ALMC provides training to individuals so they can be certified by their contracting office to become CORs. Discussions focus on services, supplies, medical, and construction contracts. The course is designed to help the student become familiar with statutory laws and regulations that govern the contracting process with emphasis on the Federal Acquisition Regulation and the Defense Federal Acquisition Regulation.

DECISION ANALYSIS COURSE (ALMC-RD)

MODES AND DURATION:

Resident—1 week

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4736

(804) 765-4736

leeedac@conus.army.mil

PREREQUISITES: None.

SCOPE: This course teaches students how to use decision analysis techniques to provide additional information to managers facing particularly difficult

decisions. Emphasis is on utilitarian tools that can be quickly mastered and used in a variety of situations by managers and staffs without formal mathematical or management science backgrounds. The course begins with a review of basic statistical concepts used in the course. Single attribute decision analysis using decision trees and expected value are covered. Sensitivity analysis and value of additional information are discussed. Economic analysis as a decision tool is covered with particular emphasis on how to handle cash flows over a number of years. Influence diagrams are used to decompose decisions into small parts that highlight the structure of the decision and the information required. Multiple attribute decision analysis is done using simple additive weighting. Students complete a series of realistic cases that provide experience using the techniques in situations where the necessary information is either not completely available or imperfect, forcing the students to make reasonable estimations to “fill in the holes” in the data. Although calculations are done by hand initially to insure student understanding, more voluminous work is done in EXCEL. Assessment is through case studies.

DEFENSE DEMILITARIZATION AND TRADE SECURITY CONTROLS PROGRAM COURSE (ALMC-TB)

(Formerly Defense Reutilization and Marketing Program – Modified Course)

Resident—1 week

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4315

(804) 765-4315

leeedemil@conus.army.mil

PREREQUISITES: This course is designed for any Federal, State, or local government agency (both military and civilian personnel) and contractor personnel – both within CONUS and OCONUS – responsible for the assignment or review of DEMIL codes, and/or the management, administration, and/or oversight of any aspect of the DEMIL and/or Trade Security Controls Programs. Such personnel would include Inventory/technical; Weapons Systems Managers; Equipment, Cataloging, and Quality assurance Specialists; Property Administrators and Plant Clearance Officers; Sales, Administrative, Procuring, Termination Contracting Officers; Trade Security Control Investigators and personnel involved in the Property Disposition process.

SCOPE: This course covers the Defense DEMIL and Trade Security Control programs; their objectives, organizational responsibilities and administration; an in-depth look at DEMIL code determination and assignment for items in the

DOD inventory; DEMIL Code Challenge Program; Trade Security Controls; property management, processing and certification of DEMIL required items including Contractor Inventory; and a Program Update.

DEFENSE DISTRIBUTION MANAGEMENT COURSE (8B-F10)

MODES AND DURATION:

Resident, Onsite, Distributed Learning—2 weeks in conjunction with a 2-week testable read-ahead

Correspondence—158 hours

RECOMMENDED CREDIT:

ACE—4 semester hours undergraduate
See www.militaryguides.acenet.edu

POC:

DSN 539-4311
(804) 765-4311
leeeddmc@conus.army.mil

PREREQUISITES: Enlisted, E5(P) or above, and officers and warrant officers having 2 years active duty remaining after course completion. Personnel should presently be in, or on orders to, a position requiring knowledge of wholesale supply and distribution management. Civilians should be WG-5 or above or GS-7 or above, assigned or anticipating assignment, within the logistics management field requiring a knowledge of wholesale supply and distribution management and/or having supervisory responsibility. In addition, this course is applicable to interns assigned to distribution centers regardless of career program. Other personnel will be considered on a waiver basis.

SCOPE: To provide students with knowledge of management and operational aspects of the DOD strategic supply and distribution systems, with emphasis on the major distribution center functions of receipt, storage, issue, transportation, and control of materiel. The relationship of these functions to other logistical functions is considered for application to, and association with, the integrated strategic logistics system.

CAREER PROGRESSION: This course is required for DLA and DA logistics interns (CPs 13, 17 and 24) in accordance with the Master Intern Training Plan. Also, this course is required for personnel in upward mobility positions assigned to DLA distribution centers.

NOTE: An inexpensive personal calculator is required for students to participate in a brief distribution depot computer simulation exercise.

DEFENSE DISTRIBUTION MANAGEMENT COURSE— MODIFIED (ALMC-DO)

MODES AND DURATION:

Onsite—1 week

Distributed Learning—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4311

(804) 765-4311

leeeddmc@conus.army.mil

PREREQUISITES: Personnel should presently be in, or on orders to, a position requiring knowledge of wholesale supply and distribution management. Other personnel will be considered on a waiver basis.

SCOPE: This course provides a general overview of the management and operational aspects of the DOD strategic supply and distribution systems. The curriculum emphasizes the major distribution center functions of receipt, storage, issue, transportation, and control of materiel. The relationship of these functions to other logistical functions is considered for application to, and association with, the integrated strategic logistics system.

NOTE: An inexpensive personal calculator is required for students to participate in a brief distribution depot computer simulation exercise.

DEFENSE HAZARDOUS MATERIALS/WASTE HANDLING COURSE (ALMC-HA)

MODES AND DURATION:

Resident—3 days

Onsite—3 days

Correspondence—24 hours

RECOMMENDED CREDIT: None

POC:

DSN 539-4116/4806

(804) 765-4116/4806

leeedhmwhc@conus.army.mil

PREREQUISITES: This course should be taken by military or civilian personnel (and their supervisors) who handle, package, store, transport, or manage hazardous materials or wastes. This course should be taken by environmental, safety, and industrial hygiene professionals, managers, and installation support staff responsible for hazardous compliance, as their initial hazardous materials and waste training.

SCOPE: The course includes identification and classification of hazardous materials and wastes; health effects and personal safety; packaging, labeling, handling, storage, and transportation procedures; contingency planning and release response; and hazardous materials and waste laws, regulations, and policies. This course does not provide training for certification of hazardous cargo shipments. It provides the attendees with fundamental information to handle hazardous waste as required by the RCRA regulations (40 CFR 260-265), by appropriate state and local requirements, and DOD and Army policy. This course fulfills the general training requirements initially required for hazardous waste handlers by RCRA regulations [40 CFR 264.16 and 265.16, The Hazard Communication Program (29 CFR 1910.1200), and DOT Hazardous Material Training (49 CFR 173.700-.704). This course can be modified to the installation or MACOM's needs through the addition or elimination of topics. This course consists of conference and guided discussion with an emphasis on "hands-on" exercises. The Interservice Environmental Education Review Board has designated this course a Joint Service course to train all DOD personnel in hazardous waste compliance.

DEFENSE HAZARDOUS WASTE COURSE (REFRESHER) (ALMC-DM)

MODES AND DURATION:

Resident—8 hours

Onsite—8 hours

Distributed Learning—8 hours

RECOMMENDED CREDIT: None

POC:

DSN 539-4116/4806

(804) 765-4116/4806

leeedhwc@conus.army.mil

PREREQUISITES: Nominees should be military or civilian personnel who work directly with hazardous waste or are first-line supervisors/foremen of those who do work with hazardous waste. Nominees should have attended a basic hazardous materials/waste handling course.

SCOPE: The curriculum includes a general overview of hazardous material and waste regulations as they relate to handler's jobs, identification, and labeling requirements, health hazards, storage compatibility, spill response, and hazardous waste classification. The course is intended to satisfy the requirement of yearly RCRA (40 CFR 260-265) update training for hazardous waste handlers.

DEFENSE INVENTORY MANAGEMENT COURSE (8B-F11)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4804

(804) 765-4804

leeedimc@conus.army.mil

PREREQUISITES: All student nominees (military and civilian) should have an inventory management position. Military personnel should be limited to officers, warrant officers and NCOs. The course is directed toward the O3 to O5 and GS-7 to GS-11 levels. Interns shall be GS-7, unless accepted based on a written waiver explaining how the individual's experience, ability, and education warrant exception to this prerequisite. Knowledge of math through basic algebra is necessary to successfully complete this course. International students should be in the grade of senior captain through lieutenant colonel or civilian equivalent.

SCOPE: The curriculum concentrates on DOD wholesale materiel management concepts. The course covers the entire life cycle of secondary items from the entry of new items into the DOD system to the disposal of excess materiel. Emphasis is placed on requirements planning and decisionmaking. The management practices taught use such tools as financial control, standardization, modernization, economic inventory principles, and computer forecasting. Forecasting techniques are taught (double and single exponential smoothing, 12- and 24-month moving average and linear regression). Mathematics, scientific techniques, and logistical terminology are presented to the degree required to provide a common basis for understanding requirements computation and inventory management.

CAREER PROGRESSION: This course is recommended for career advancement in CP 13 and CP 17 career fields.

NOTE: All exercises throughout the course are automated; each class must be conducted in an automated classroom with personal computers. The optimum class size is 20. In addition, each student must bring to class a hand calculator with square root capability.

DEFENSE REGIONAL INTERSERVICE SUPPORT (DRIS) COURSE (ALMC-RS) (DL)

MODES AND DURATION:

Distributed Learning- 1 month maximum to complete

RECOMMENDED CREDIT: None

POC:

DSN 539-0285

(804) 765-0285

leeedris@conus.army.mil

NOTE: Students must have Java loaded on their computer before they begin the course. Java allows you to play online games, chat with people around the world, and view images in 3D. These applications, written in the Java programming language and accessible from your browser, are called "applets". Corporations also use Java applets for intranet applications and other e-business solutions.

PREREQUISITES: This online course is designed for DOD military and civilian support agreement managers, financial managers, functional managers, and manpower personnel requiring knowledge or use of skills associated with managing support agreements.

SCOPE: This course trains DOD military and civilian personnel in the use of interservice, intraservice, and intragovernmental/agency support agreements (DD Form 1144) to improve their functional operations and to achieve greater economy and cost recovery. The curriculum concentrates on support agreement regulatory policies and procedures, organizational functions and responsibilities, costing as it relates to support agreements, negotiation techniques, competitive sourcing requirements and preparation of DD Form 1144.

DEFENSE REUTILIZATION AND MARKETING SYSTEM: AN INTRODUCTION (44-80)

MODES AND DURATION:

Correspondence—20 hours

RECOMMENDED CREDIT: None

POC:

DSN 539-4315

(804) 765-4315

leeedemil@conus.army.mil

PREREQUISITES: None.

SCOPE: This self-paced course provides an overview of the Defense Materiel Disposition Program (also called the Defense Reutilization and Marketing Program). Emphasis is on program objectives, organizational structure and relationships, and the missions, programs, and operations relating to program objectives.

DOCTRINE DEVELOPERS COURSE (ALMC-DD)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4326

(804) 765-4326

leeeddcalmc@conus.army.mil

PREREQUISITES: This course is primarily for TRADOC CP 32 doctrine development interns (GS 7 through 9) and other newly assigned TRADOC personnel in doctrine development positions. Nominees will be accepted based on the following priorities: 1) CP 32 doctrine development interns who have completed the Combat, Training, Doctrine Developers Integration Course (ALMC-TI); 2) CP 32 personnel currently working in the doctrine development arena; 3) Military who perform doctrine development functions; 4) Other DA civilian interns in other career programs.

SCOPE: This course will provide doctrine developers with skills and knowledge to manage the doctrine development process. The course will orient students to the relationships of the various types of doctrine, doctrine processes, and life cycle management of Army doctrine. Some key topics of the course include: fundamentals of doctrine; determining doctrine requirements; doctrine production, publishing, and dissemination; implementing and evaluating Army doctrine; managing Army doctrine; and developing multinational, joint, and multiservice doctrine.

CAREER PROGRESSION: This course is required by the CP 32 Intern Training Plan for CP 32 personnel

FUNCTIONAL AREA 49 QUALIFICATION COURSE (FA49)

MODES AND DURATION:

Resident—6 weeks

RECOMMENDED CREDIT: ACE—3 semester hours graduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4809

(804) 765-4809

PREREQUISITES: Nominees must be designated as CFD 49 and be assigned in or have completed their initial FA49 assignment. Civilian personnel in career series 1515 are also eligible but must coordinate with FA49 proponent for availability of spaces.

SCOPE: The FA49 Qualification Course provides the ILE-related functional area training and education to prepare CFD ORSA officers as future study leaders and study directors. The course is centered around the components of the study process and culminates in the execution of a capstone event. The primary emphasis remains the operational aspect of analysis as the Army moves through the Transformation process and prepares for the future. Supporting lessons and modules focus on analysis for deployed forces, contemporary operational environment, human resources analysis, force development, Joint & Sister Service analysis, and organizational analysis. Successful completion of the course combined with completion of ILE results in a career designation of Military Education Level (MEL) -4 qualified.

FUNDAMENTALS OF DEFENSE SUPPLY CHAIN MANAGEMENT (ALMC-SCM)

MODES AND DURATION:

Resident—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-0286

(804) 765-0286

leeefdscm@conus.army.mil

PREREQUISITES: DOD military and civilian logistics personnel who require fundamental knowledge of the Defense supply chain and enterprise resource planning business practices and technology. Includes commissioned officers (O-4 to O-6) and civilian personnel GS-13 or higher. Others by exception are GS-12 or military O-3 only by waiver signed by an O-5 or equivalent in the student's chain of command.

SCOPE: The course focuses on the integration of key principles, concepts and business processes of supply chain management; including customer/supplier relationship management, customer service management; order fulfillment, demand management and supply chain mapping. Through an ALMC/Penn State University partnership, completion of this course fulfills 1/3 of the requirements to achieve a Certificate in Supply Chain Management from PSU's Smeal College of Business Center for Supply Chain Research.

INSTALLATION LOGISTICS MANAGEMENT COURSE (ALMC-IN)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—1 semester hour undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4351

(804) 765-4351

leeelmc@conus.army.mil

PREREQUISITES: Open to all officers in all military occupational specialties with duty potential or serving at the installation level, enlisted personnel (E-5 to E-9), civilian personnel (GS-5 to GS-13), and local national employees (English speaking) of comparable grades or rank. Attendees must meet the core knowledge, skills and abilities of their present positions with demonstrated potential to grasp the concepts and functions of logistical areas beyond daily duty requirements. Individuals will be selected and approved by their command organization for attendance to this course. Students must have good oral and written communication skills.

SCOPE: The course provides exposure to all logistics functional areas at the installation level. It addresses the service support programs under the auspices of the Installation Management Command performed within the Directorate of Logistics (DOL) focusing on responsibilities, practices, and problems at all levels of the organization to develop and increase competence and effectiveness in installation logistics support. Course objectives are designed to enhance the logistics experiences of individuals whose job responsibilities interface with organizations, activities and functions required to perform logistics either at the installation level or in a major stakeholder organization. The course presents an introduction to installation logistics management from the National Guard and the Army Materiel Command perspectives.

CAREER PROGRESSION: This course is recommended for career advancement in CP 13, CP 17 and CP 24 career fields.

INTERN LOGISTICS STUDIES PROGRAM (ALMC-IP)

(Formerly: Department of the Army Logistics Intern Training Program)

MODES AND DURATION:

Resident—24 weeks

RECOMMENDED CREDIT:

ACE—To be determined

Florida Tech—9 semester hours graduate

3 semester hours upper level undergraduate

POC:

DSN 539-4304

(804) 765-4304

leeelogitp@conus.army.mil

PREREQUISITES: Logistics interns accepted for employment by US Army Civilian Logistics Career Management Office.

SCOPE: The intern training program encompasses an in-depth presentation and application of the Army logistics system. Emphasis is placed on the logistics functions, structure and systems, emerging concepts, technologies, and logistics initiatives and their interrelationships. The goal is the attainment of skills and knowledge to support the development, deployment, and sustainment of logistics systems. A “cradle-to-grave” approach to logistics includes research, development, test and evaluation; acquisition; inventory management; distribution; maintenance; and transportation. Instruction includes computer applications to ensure interns are fully prepared to move into management positions.

CAREER PROGRESSION: Per Memorandum of Agreement between ALMC and Army G4, 2003, this six-month course bundles courses required by MITP for intern programs for CP13 and CP 17.

NOTE: Course equivalency information can be found in Appendix B.

INTERNATIONAL OFFICER LOGISTICS PREPARATORY COURSE (ALMC-IL)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4719

(804) 765-4719

leeeiolpc@conus.army.mil

PREREQUISITES: Mandatory for international military students selected for attendance at ALMC’s [CLC3](#) (8-10-C22) or the [TLOG](#) (8A-F17). Also available to international military students attending other US Army service schools and courses such as the Quartermaster, Ordnance, and Transportation Officer Basic Courses.

SCOPE: The curriculum for this course includes structure of the Army, acronyms used in logistics, logistics symbols and graphics, introduction to logistics automation on the battlefield, the logistics field today, communication skills, test procedures, and the small group mode of instruction.

INTRODUCTION TO ARMY LOGISTICS (ITAL)

(Formerly named: Army Logistics Introductory Course)

(ALMC-AX) (DL)

MODES AND DURATION:

Distributed Learning—1 1/2 months maximum to complete

RECOMMENDED CREDIT: None

POC:

DSN 539-0285

(804) 765-0285

leeeital@conus.army.mil

NOTE: Students must have Java loaded on their computer before they begin the course. Java allows you to play online games, chat with people around the world, and view images in 3D. These applications, written in the Java programming language and accessible from your browser, are called "applets". Corporations also use Java applets for intranet applications and other e-business solutions.

PREREQUISITES: This online course is designed for DOD employees newly assigned in positions requiring basic skills and knowledge in Army logistics.

SCOPE: The curriculum covers the functional areas of supply, maintenance and transportation at the tactical, operational, and strategic levels.

CAREER PROGRESSION: This course is required for logistics interns (CPs 13 and 17) in accordance with the Master Intern Training Plan (MITP).

JOINT LOGISTICS COURSE (JLC) (ALMC-JC)

(Formerly: Joint Course on Logistics)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 Weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4718

(804) 765-4718

leeealmcjcl@conus.army.mil

PREREQUISITES: Students should be mid-level logistics managers, active or reserve, officers (O-4 through O-5), warrant officers (W-3 through W-5), senior noncommissioned officers (E-8 through E-9), or DOD civilians (GS-12 through GS-14 or National Security Personnel System (NSPS) equivalent) assigned to, or en route to, a position requiring joint logistics knowledge, such as JCS (JDAL and JDAL-like) logisticians; DOD logistics positions; component/service headquarters logistics staff planners; corps or theater logisticians (planning and execution); and major logistics command logistics staff and action officers (including program and project managers). Others who may attend are project/program management team members, staff officers working logistics doctrine issues/actions, reserve component logisticians working at levels equivalent to any of the above, senior logistics commanders (05/06), and service headquarters logistics planners and logistics planning action officers (Marine Corps). Additionally, international logistics exchange officers assigned to a US joint staff and anyone filling a US joint logistics billet, or participating in the JCS, J4 Logistics Intern Program are eligible to attend. All others who do not fall into one of the above categories by either rank or duties, but feel they may benefit from what this course offers, may attend with an approved waiver. FAX your request for waiver (memorandum format) with your justification to the Registrar's Office at DSN 539-4240 or (804) 765-4240. Include the course title and class number that you are requesting to attend. **The waiver request must be signed by an O-5, or civilian equivalent, in the student's chain of command.**

SCOPE: This course is a Joint Logistics Commander's initiative. The Director for Logistics, J-4, The Joint Staff, is the proponent. The course is 10 academic days long and is unclassified (no security clearance required). The JLC focuses on theater-level joint logistics operations by preparing military and civilians to function in assignments that involve joint logistics planning, interservice and multinational logistics support and joint logistics in a theater of operations. To accomplish this, the JLC integrates component functional skills and knowledge through the study of strategy, doctrine, theory, programs, and processes. The JLC provides the opportunity for students to develop the attributes, perspectives, and insights necessary to manage logistics at the operational level of war. The course includes a number of guest instructors from combatant commands and agencies. All material is non-testable. Students receive a CD-ROM at the end of the course with a copy of all the presentations presented.

LOGISTICS ASSISTANCE PROGRAM (LAP) OPERATIONS COURSE (ALMC-LV)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4351

(804) 765-4351

leeelap@conus.army.mil

PREREQUISITES: Attendees must be serving in or have been chosen to fulfill the roles of Army Materiel Command (AMC) Logistics Assistance Representatives (LARs). Each student will be in civilian grades GS-09 through GS-13, senior noncommissioned officers (SFC-CSM), or a chief warrant officer. Personnel will be selected and approved by the sponsoring command for course attendance.

SCOPE: The course is set up to address many of the major areas of support undertaken by the Army Materiel Command in supporting worldwide Army force readiness. The curriculum includes the AMC LAP organization overview; organizational roles and responsibilities; geographic support process and procedures; supply distribution; logistics automation from unit through national level sustainment, maintenance support operations; environmental hazards; Defense Reutilization and Marketing operations; materiel fielding; DOD supply support activities; contractor relationships; power projection, Army Force Generation (ARFORGEN) and oral and written presentations.

LOGISTICS ASSISTANCE PROGRAM (LAP) SENIOR MANAGERS COURSE (ALMC-LS)

MODES AND DURATION:

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4351

(804) 765-4351

leeelap@conus.army.mil

PREREQUISITES: Attendees must be Commissioned officers Major (O-4) through Colonel (O-6), warrant officers in grades CW3 through CW5, or civilians GS-13 through GS-15 who have been selected to become Logistics Support Element (LSE) chiefs, Life Cycle Management Command supervisors, and other senior LAP personnel.

SCOPE: The curriculum includes the Army Sustainment Command (ASC) Logistics Support Element (LSE)/LAP organization's breakdown and overview; organizational roles and responsibilities; geographic support; interrelationships within the LSE functions; LAP marketing; service orientation; logistics support activities; reporting processes; logistics operation center; mobilization planning and exercise support; resource management; personnel management; future programs; with a LAD panel.

LOGISTICS MODERNIZATION PROGRAM APPLICATIONS COURSE (ALMC-LP)

MODES AND DURATION:

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-0286

(804) 765-0286

leeelmpac@conus.army.mil

PREREQUISITES: Military and civilian nominees from the US Army Materiel Command (AMC) life cycle management commands, depots and activities who use or interact with Logistics Modernization Program (LMP). Military personnel should be E-6 or higher and civilians GS-7 or higher. Interns, regardless of career field or grade, may enroll. All nominees should have successfully completed the LMP Fundamentals Course and should possess a basic knowledge of strategic level logistics, AMC operations and automated processing systems.

SCOPE: The course focuses on practical application of the LMP enterprise resource planning solution through hands-on database interaction. The student will apply LMP concepts to secondary and major item planning, covering basic SAP navigation, transaction navigation within SAP R/3 for master data and interactive demand planning, and practical application in LMP item manager key business processes to include maintaining data, performing demand planning and supply planning, executing supply actions, processing sales orders and reviewing long-term planning/budget stratification reports.

LOGISTICS MODERNIZATION PROGRAM FUNDAMENTALS COURSE (ALMC-LM)

MODES AND DURATION:

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4370

(804) 765-4370

leeelmpfc@conus.army.mil

PREREQUISITES: Military and civilian nominees from the US Army Materiel Command (AMC) life cycle management commands, depots and activities who use or interact with LMP. Military personnel should be E6 or higher and civilians GS-7 or higher. Interns, regardless of career field or grade, may enroll. All nominees should possess a basic knowledge of strategic level logistics, AMC operations and automated processing systems.

SCOPE: The course concentrates on the business processes comprising LMP, the automated enterprise resource planning system that supports all business areas of operation at AMC's life cycle management commands that operate as an inventory control point. The student will be introduced to LMP core business areas, terminology, operating concepts and system integration. Internal system navigation, transaction interactions, report analysis and system features are also discussed.

CAREER PROGRESSION: This course is required for logistics interns (CP 13 and CP 17) in accordance with the Master Intern Training Plan.

LOGISTICS PRE-COMMAND COURSE (ALMC-PD)

MODES AND DURATION:

Resident—2 weeks

Transportation PCC (February)

Contracting PCC (April and August)

Depot, Arsenal, and Ammunition Plants PCC (June)

RECOMMENDED CREDIT: None

POC:

DSN 539-4503

(804) 765-4503

leeelpcc@conus.army.mil

PREREQUISITES: Commissioned officers in grades 0-5 or 0-6 who have been centrally selected to command Army Materiel Command (AMC), Army Contracting Agency (ACA), Defense Logistics Agency (DLA), Defense Contract Management Agency (DCMA), and Military Surface Deployment and Distribution Command (SDDC) logistics facilities.

SCOPE: This course is primarily for students who will be commanding TDA (DA civilian/contractor personnel) sites. The course curriculum includes the nature and peculiarities of the mission, installation, or facility to be commanded; management of manpower; labor relations and human resources; public affairs relationships, DOD financial management and funding system; contract administration at the installation, service and DOD levels; morale, welfare and recreation programs; and analytical techniques used in the decisionmaking process.

NOTE: The February (transportation) iteration is conducted at Fort Lee, VA, for 2 days; and Fort Eustis, VA, for 8 days. TDY orders should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Eustis, VA; **RETURN** to home station. The April and August (contracting) iterations are conducted at Fort Lee, VA, for 5 days and Fort Belvoir, VA, for 5 days. TDY orders should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Belvoir, VA; **RETURN** to home station. The June (depot, arsenal, ammunition plant, and DLA) iteration is conducted at Fort Lee, VA, the entire 2 weeks. TDY orders should reflect **FROM** home station **TO** Fort Lee, VA, and **RETURN** to home station.

LOGISTICS TRANSFORMATION AND CHANGE MANAGEMENT COURSE (ALMC-LT)

MODES AND DURATION:

Resident—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4961

(804) 765-4961

leeeltcmc@conus.army.mil

PREREQUISITES: Students may be active duty or reserve component DOD, Joint, service or DOD industry mid-senior level personnel. The course is designed for military (O-4 through O-6) and civilians (GS-13 through GS/GM-15).

SCOPE: This course provides a forum for logistics leaders to discuss logistics transformation and change management. It enables participants to increase their understanding of emerging technologies and logistics challenges through first hand insights into past, present and future logistics requirements. Presentations are provided that focus on both commercial and military aspects of logistics and change management. Successful completion of this course and a Penn State University Supply Chain Management Course will earn participants the Penn State Supply Chain Leadership Certificate.

MAJOR ITEM MANAGEMENT COURSE (ALMC-MB)

MODES AND DURATION:

Resident—4 days

Onsite—4 days

RECOMMENDED CREDIT: None

POC:

DSN 539-4370

(804) 765-4370

leeemimc@conus.army.mil

PREREQUISITES: Students must occupy positions relevant to inventory management within the Army Materiel Command or Headquarters, Department of the Army. Civilian nominees should be GS-7 or above, occupying positions in job series 346, 2001, 2003, 2005, or 2010. Military nominees should be an officer, warrant officer, or senior enlisted (E7 or higher) working in the aforementioned activities. All other nominees may attend on a waiver basis. This course is not open to international students.

SCOPE: The curriculum concentrates on materiel management functions as they relate to the management of major items. Special emphasis is placed on wholesale requirements computation and the distribution process, using existing databases.

CAREER PROGRESSION: This course is required for logistics interns (CPs 13 and 17) in accordance with the Master Intern Training Plan.

MANPOWER AND FORCE MANAGEMENT COURSE (ALMC-MG)

MODES AND DURATION:

Resident—2 weeks in 80 hours

Onsite—2 weeks in 80 hours

Distributed Learning—2 weeks in 80 hours

RECOMMENDED CREDIT:

ACE—3 semester hours undergraduate

See www.militaryguides.acenet.edu

ASI: A3 Manpower and Force Structure (Enlisted)

POC:

DSN 539-4703

(804) 765-4703

leeemfmcalmc@conus.army.mil

PREREQUISITES: The strategic focus of this course requires nominees be assigned to positions that require the use of manpower and force management skills. Officers, warrant officers, and civilians in the grades of GS-7 or above are eligible to attend on the basis of job title and assigned responsibilities.

NOTE 1: Only enlisted personnel in the grades of E-6 and above in positions codified with Additional Skill Identifier (ASI) A3 are eligible to attend the Manpower and Force Management Course. Soldiers in the grades of E-6 and E-7 must request authorization for enrollment from the course POC or they will be removed from the 'Reservation' or Wait' status in the Army Training Resource Requirements System (ATRRS).

SCOPE: The curriculum concentrates on manpower and force management functions within The Army's Operating and Generating Forces. The subject areas covered during the manpower blocks of instruction are tailored to the manpower and force management process described in AR 570-4 and AR 71-32. This process includes the integration of strategy, planning guidance, requirements determination, validation through the Total Army Analysis, resourcing, and documentation. In addition, the course provides a thorough familiarization of the mission and manpower responsibilities of the Assistant Secretary of the Army for Manpower and Reserve Affairs (ASAM&RA) and its field operating activity, the U.S. Army Manpower Analysis Agency. The curriculum provides detailed instruction on the Five-Phased Approach, the primary Department of the Army-approved process used to identify manpower requirements in the Generating Force. Using the Five-Phased Approach, students validate an organizational mission and restructure a Table of Distribution and Allowances (TDA) that reflects enhanced organizational capability and improved business practices. The Manpower and Force Management Course introduces students to the skills required to analyze, validate, and standardize Generating Force force structure. In addition, the student learns how to assess the relevance of Generating Force organizations to the Operating Force through the Total Army Analysis process. Course discussions underscore the dynamics of current force structure initiatives, both in the Operating and Generating Forces and their impact to Army Commands, Army Service Component Commands, and Direct Reporting Units.

NOTE 2: *The Manpower and Force Management Course is academically challenging!* For that reason, potential students must ensure they possess the requisite study and organizational skills for successful completion.

MANPRINT APPLICATIONS COURSE (ALMC-MZ)

MODES AND DURATION:

Resident—1 to 5 days

Onsite—1 to 5 days

RECOMMENDED CREDIT: None

POC:

DSN 539-4373

(804) 765-4373

Leeemanprintacalmc@conus.army.mil

PREREQUISITES: The course is designed for military, civilian, and Defense contract personnel in organizations with HSI, combat development, or material development responsibilities. Such individuals should be involved in either the identification or resolution of issues, goals, constraints and concerns of manpower, personnel, training, human factors engineering, health hazards, system safety, and Soldier survivability in the acquisition of military equipment, weapons, and systems.

SCOPE: Provides selective information on the MANPRINT/HSI process that is pertinent to the target audience scheduled to attend the given class. Units of instruction are selected from a menu of topics that reflect current areas of interest and concern. Course length and content are customized with topics selected by agency representatives and coordinated with the course director.

CAREER PROGRESSION: Required by Civilian Career Field 32 Training ACTEDS Plan.

**MATERIEL MANAGEMENT SPECIAL TOPICS SEMINAR
(ALMC-MMS)****MODES AND DURATION:**

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4613/4370

(804) 765-4613/4370

PREREQUISITES: None

SCOPE: This seminar provides an opportunity to tailor instruction to meet specific requirements of the customer. Individual seminars on various materiel management subjects focus on the changes in sustaining base materiel management processes and operations in distribution, inventory and maintenance management, supply chain management, reutilization and marketing brought about by enterprise resource planning systems, the Global War on Terrorism and Operation Enduring Freedom/Operation Iraqi Freedom lessons learned. The seminar will be tailored in length and scope to meet the individual needs of the requestor.

NOTE: For fiscal year 2008, this course will be used to provide Commodity Command Standard System instruction for those customers who are still awaiting deployment of the Logistics Modernization Program.

MULTINATIONAL LOGISTICS COURSE (ALMC-NL)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4341

(804) 765-4341

leeemlc@conus.army.mil

PREREQUISITES: Students should be mid-level managers, active or reserve component military (majors/lieutenant commanders, and lieutenant colonels/commanders) or civilians (GS-12 through GS/GM-14). Priority will go to those assigned to or enroute to a position that requires multinational logistics knowledge. However, given that we routinely deploy to multinational operations on very short notice, suitable candidates may take the course at any time. Examples of positions requiring the course are: JCS logisticians, DOD logisticians, component headquarters logistics staffs, service logisticians, alliance logistics staff, United Nations logistics staff, major logistics command logistics staff/action officers and others such as senior logistics commanders (O6), staff officers working logistics doctrine issues/actions, CONUS-based International exchange/liaison logistics officers, International officers as arranged through SATFA. Captains and warrant officers are strongly encouraged to attend with a waiver. This is a DOD course as defined by AR 351-9 (Interservice Training). **The waiver request must be signed by an O5, or civilian equivalent, in the student's chain of command.**

SCOPE: This course provides an overview of multinational operations. It acts as a force multiplier by familiarizing students with logistics strategy, doctrine, theory, programs and processes in a multinational environment. It provides the opportunity for them to develop the perspectives and insights necessary to perform effectively and efficiently as logistics managers in an alliance or coalition at the operational level of war. The course also includes lieutenant colonel and Senior Officer panels that discuss actual multinational experiences.

NOTE: The course deals with activities between countries, not services, as is done in the Joint Logistics Course (ALMC-JC). As such, there is minimal overlap between the two courses.

OPERATIONAL CONTRACTING SUPPORT COURSE (ALMC-CSM)

MODES AND DURATION:

Resident—2 Weeks

RECOMMENDED CREDIT: None

POC:

(256) 864-1825

leeeaaastsalmc@conus.army.mil

PREREQUISITES: CAAF Interactive Media instruction through LogNet (Battlefield Contacting) 1.5 hours plus test.

SCOPE: Train Army brigade through Army Service Component Command/theater Army level staff officers in operational contract support planning and management.

NOTE: This course can be found on ATRRS under School Code 907A, ALMC ALMC site at the University of Huntsville. For additional information visit Web site <http://www.almc.army.mil/hsv/index.asp>.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS CONTINUING EDUCATION PROGRAM (CEP) (ALMC-SE)

MODES AND DURATION:

Resident—1 week

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4227

(804) 765-4227

leeorsacep@conus.army.mil

PREREQUISITES: Nominees should possess OPMS Functional Area 49 (ORSA) or be a member of the CP-1515 civilian career field. A graduate degree in ORSA or ORSA-related field is preferred. Other military and civilians in ORSA or ORSA-related positions may attend on a space-available basis.

SCOPE: Short courses designed to provide graduate or postgraduate level instruction in subjects of interest to Army operations research analysts. These courses provide professionals the opportunity to gain an in-depth knowledge of a particular subject and to keep pace with the latest developments in the field of operations research. This course supports the OPMS Functional Area 49 Program and the GS-1515 career field. Courses are taught by contracted instructors who are the leading experts in their field of expertise.

**OPERATIONS RESEARCH/SYSTEMS ANALYSIS
FAMILIARIZATION COURSE (ALMC-2F)**

MODES AND DURATION:

Resident—5 Days

RECOMMENDED CREDIT: None

POC:

DSN: 539-4234

(804) 765-4234

leeorsafam@conus.army.mil

PREREQUISITES: Nominees should work in an ORSA assignment or in a similar field that requires knowledge of quantitative techniques and/or supervise individuals in an ORSA position. A working knowledge of mathematics and statistics is desired.

SCOPE: ORSA Familiarization Courses are designed for personnel working with analysts or requiring the understanding of basic analytical tools. The course is built as modules that consist of half-day lessons. The course is a 5-day course (9 modules) that can be tailored to the needs of the organization. The following is a menu of topic modules available:

- Descriptive Statistics
- Inferential Statistics
- Probability
- Distributions
- Math Programming (takes two lessons): linear programming models and network models)
- Decision Analysis (available in one, two and three lesson versions):
 - Lesson 1 - single and multi-attribute,
 - Lesson 2 - sensitivity analysis, expected value of sample information,
 - Lesson 3 - utility values.
- Project Management
- Modeling and Simulation
- Regression
- Inventory
- Queuing
- Presentation Techniques
- Study Plans
-

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS MILITARY APPLICATIONS COURSE (PHASE I) (ALMC-SA)

MODES AND DURATION:

Resident—4 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours graduate

See www.militaryguides.acenet.edu

Florida Tech — 3 semester hours graduate

FA: 49 ORSA (Officers)

POC:

DSN 539-0068

(804) 765-0068

leeorsamac@conus.army.mil

PREREQUISITES: Nominees should have successfully completed an undergraduate degree in engineering, mathematics, the physical sciences, or an ORSA-related field. Military officers should be in the grade of Captain or Major, and have been designated to receive the FA49 identifier. Civilians should be serving in the CP-1515 (Operations Research Analyst) career field in grades GS-07 through GS-12. Applications outside these fields or grades will be considered on a space-available basis. Military students should attend (or validate) ORSA MAC, Phase I, prior to their initial FA49 utilization tour or as soon as possible after their utilization tour begins. Civilian students in the CP-1515 intern program should attend (or validate) ORSA MAC, Phase I, in accordance with the Master Intern Training Plan. ORSA MAC Phase 1 and 2 are considered one course. If you enroll in phase 1, you must enroll in the consecutive class of Phase 2. Those desiring to attend Phase 1 and a later Phase 2 or Phase 1 only will be placed at the end of the wait list and registered only if seats are available.

SCOPE: The course includes a comprehensive block of instruction in probability and statistics, as well as a review of Calculus. In addition, there is an in-depth instruction in the use of computer software to conduct data analysis and spreadsheet modeling, including database structure and data retrieval. The classroom presentation emphasizes principles, demonstrates techniques of analysis, and illustrates typical applications of the analytical techniques. Each area of instruction is accompanied by practical exercises which are expected to be worked in the group problem-solving sessions as well as outside of the scheduled class time. These exercises and examinations given during class are graded to determine the student's comprehension and mastery of the material.

**OPERATIONS RESEARCH/
SYSTEMS ANALYSIS MILITARY
APPLICATIONS COURSE
(PHASE II) (ALMC-SB)**

MODES AND DURATION:

Resident—10 weeks

RECOMMENDED CREDIT:

ACE— 15 semester hours graduate

See www.militaryguides.acenet.edu

Florida Tech— 9 semester hours graduate
FA: 49 ORSA (Officers)
SI: 4B ORSA (Officers)

POC:

DSN 539-0068
(804) 765-0068
leeorsamac@conus.army.mil

PREREQUISITES: Nominees must have successfully completed or validated ORSA MAC, Phase I (ALMC-SA).

SCOPE: The scope of ORSA MAC, Phase II, is to provide professional development for civilian CP-1515. It is a required course for the CP-1515 intern. It provides initial military education for FA49 officers entering the operations research career field. ORSA MAC, Phase II, provides the skills necessary for operations research analysts to provide analytic support to the war fighter. In addition, the course provides the necessary skills to assist in the development of new weapon systems, organizations and processes.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS OPERATIONAL TRAINING COURSE (ALMC-OT)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-4256
(804) 765-4256
leeorsaot@conus.army.mil

PREREQUISITES: Nominees must be assigned to FA49 positions in the Division or Corps, deploying as an analyst or supporting one of these positions from an analytical agency. A deploying analyst should be deploying within six to nine months of course completion. Officers (typically grades O-4 through O-6) and civilians (typically grades GS-12 through GS-15) with an operations research background (civilian CP 1515 series, Army FA49 officers, other DOD with an operations research skill identifier). Backgrounds in engineering, mathematics, statistics, or other related technical backgrounds are acceptable. Students should be comfortable working in a spreadsheet environment and have basic spreadsheet skills (building and working with formulas, graphs, copying and moving spreadsheet information).

NOTE: Portions of this course are taught at a classified level (SECRET REL MCFI). All students must have an appropriate security clearance and need to know in order to attend the course.

SCOPE: The ORSA Operational Training Course provides previously trained ORSA analysts with the training necessary in preparation of a Corps, Division or theater of operations assignment. The course will consist of insights regarding the operational environment (strategic orientation, deployed analyst's perspectives, and reachback analysis examples), analytic methods (problem formulation, effects assessment, comprehensive approach, data management, probability and statistics, decision analysis, resource allocation, simulation, data and survey analysis, and time series forecasting), analytic tools (spreadsheet modeling, database and SQL methods, statistical software packages, ARCGIS software) and operational practical exercises.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS SPECIAL TOPICS SEMINAR (ALMC-ST)

MODES AND DURATION:

Resident—3-5 days

Onsite—3 to 5 days

RECOMMENDED CREDIT: None

POC:

DSN 539-0297/4234

(804) 765-0297/4234

leeests@conus.army.mil

PREREQUISITES: These vary according to the seminar to be presented. Some basic topics require only a background in college-level algebra. For advanced topics, nominees should work in ORSA or similar areas that require knowledge or use of quantitative methods of management in job assignments. A working knowledge of mathematics and statistics is desired for the advanced topics.

SCOPE: This seminar is intended to meet the need for detailed resident and onsite education in pertinent ORSA subjects. Training will be tailored to the specific needs of the organization and can be targeted for either ORSA or non-ORSA audiences. Topics available include, but are not limited to, decision analysis techniques, design and planning of experiments, math programming, software applications, nonparametric statistics, probability and statistics,

regression analysis, simulation modeling, the spreadsheet as an analytic tool, statistical process control, survey design and analysis, presentation techniques, Microsoft Excel as a management tool (fundamentals and intermediate level) and Operations Research/Systems Analysis Technologies and Applications Course (ORSA-TAC).

ORSA-TAC

The ORSA-TAC provides previously trained ORSA analysts with an exposure to some of the emerging technologies and applications of operations research related to military problem solving in a spreadsheet environment. The course consists of example-based learning with applications in the areas of spreadsheet modeling, math programming, statistical models, simulation modeling, and decision analysis. All examples will be developed and demonstrated in a spreadsheet environment using Microsoft EXCEL.

POC for ORSA-TAC:

(804) 765-4247

leeorsatac@conus.army.mil

Effective Management with Excel Fundamentals

This course is a review of fundamental Microsoft Excel skills that will help a student more effectively manage their work environment and operations. The following topics will be covered:

- The Workbook Landscape
- Navigating in Excel
- User Friendly Report Structure
- Entering a Math Formula
- Excel Function Structure
- Using Excel Functions Embedding Excel Functions
- Creating Excel Charts
- Editing Excel Chart Components
- Appropriate Excel Chart Use
- Absolute Cell Referencing
- Relative Cell Referencing
- Linking Worksheets and Workbooks

All topics will be taught with emphasis on applications in a business operations environment.

POC for Effective Management with Excel Fundamentals:

(804) 765-0297

leeests@conus.army.mil

Effective Management with Excel Intermediate

The course is a review of intermediate Microsoft Excel skills that will help a student more effectively manage their work environment and operations as well as design Excel Workbook Systems that will enhance the work of others in their organization. The following topics will be covered:

- Working with Data Lists
- Data Validation
- Auditing Previous Entries & Formulas
- Conditional formatting
- Applying Security
- Using & Creating Templates
- Linking Excel to Other Programs
- Using Hyperlinks
- Acquiring External Information
- Meaningful Analysis with Charts
- How Logical Functions Enhance Business Management
- Creating a Decision Support System
- Making Excel Think
- Automating Simple Decisions

All topics will be taught with emphasis on applications in a business operations environment.

POC for Effective Management with Excel Intermediate:

(804) 765-0297/4234

leeests@conus.army.mil.

NOTE: Visit the ORSA STS Web page

www.almc.army.mil/SED/ALMC-ST for details and schedules.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS TECHNOLOGIES AND APPLICATIONS COURSE (ALMC-SK)

This course has been merged into the [Operations Research/Systems Analysis Special Topics Seminar Course \(ALMC-ST\)](#). Go to that listing for details.

PERFORMANCE WORK STATEMENTS COURSE (ALMC-DR)

MODES AND DURATION:

Resident—3 days

Onsite—3 days

RECOMMENDED CREDIT: None

POC:

DSN 539-4373

(804) 765-4373

leeepwsalmc@conus.army.mil

PREREQUISITES: This course is designed for all Army commissioned officers, warrant officers, noncommissioned officers and civilians involved in the preparation, use and updating of performance work statements (PWS). There are no restrictions as to grade, rank, position, active duty or reserve as long as the above applies. This is not a “career development” course but a “how to” course for individuals who have to work PWS.

SCOPE: This course provides an overview of the use of PWS in the contracting process, common terminology that is employed and responsibilities of the different organizations that are involved. OMB, DOD and DA guidance will be presented and discussed. The development process for creating a PWS and formatting options will be reviewed. Writing concerns and problems will be examined. Exercises and examples that illustrate key points and issues will be used.

RESERVE COMPONENT THEATER SUSTAINMENT COURSE (ALMC-RC)

(Formerly: Reserve Component Multifunctional Combat Service Support Course)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

RECOMMENDED CREDIT:

ACE—3 semester hours undergraduate

See www.militaryguides.acenet.edu

POC:

DSN 539-4721

(804) 765-4721

PREREQUISITES: See the [Reserve Components Programs](#) section of this catalog.

SCOPE: See the [Reserve Components Programs](#) section of this catalog.

RISK ANALYSIS COURSE (ALMC-RB)

MODES AND DURATION:

Resident—1 week

Onsite—1 week

RECOMMENDED CREDIT: None

POC:

DSN 539-4736

(804) 765-4736

leerac@conus.army.mil

PREREQUISITES: None.

SCOPE: This course presents the fundamental concepts and techniques used to analyze and manage risks in projects. The notion of risk is defined and a general approach to risk analysis and management is developed. Qualitative techniques for risk analysis are reviewed in detail to include the identification of risk events, the use of “Fishbone” charts, likelihood ranking, impact assessment and the description of the risk associated with the event. The use of various risk matrices is covered. Events are ranked and risk mitigation measures are discussed. Residual risk is determined and secondary risks are identified. Several quantitative risk analysis techniques are covered. The method of moments is used to develop distributions summarizing risk from a collection of sources. PERT is used to determine schedule risk. Monte Carlo simulation is used to determine cost and schedule risk and to better specify the likelihood of the occurrence of specific risk events and to determine the size of management reserves. The use of the Venture Evaluation & Review Technique (VERT) for Monte Carlo simulation is covered and the software is provided free of charge. Techniques for eliciting expert opinions are covered.

SUPPORT OPERATIONS COURSE (PHASE I) (ALMC-SN)

MODES AND DURATION:

Correspondence—40 hours

RECOMMENDED CREDIT: None

POC:

DSN 539-0248 /0237

(804) 765-0248 /0237

leealmcsoc@conus.army.mil

PREREQUISITES: None

SCOPE: To provide students with an overview of logistics support using distance learning teaching. This online-course is designed for DoD military and civilians serving in logistics assignments. Phase I presents the basic fundamental concepts and techniques for supporting logistical requirements. Upon completion of Phase I students will have a common level of understanding in tactical logistics. This is important because Phase II challenges them to integrate what they learned to develop logistical support plans for a tactical scenario.

NOTES:

Phase I MUST be completed within one year and prior to registering for Phase II.

Candidates can enroll for Phase I at: www.almc.army.mil/TLLDD/ALMC-SO/index.asp.

SUPPORT OPERATIONS COURSE (PHASE II) (ALMC-SO)

MODES AND DURATION:

Resident—2 weeks

Onsite—2 weeks

AOI—2 weeks

RECOMMENDED CREDIT: None

POC:

ALMC, Ft Lee, VA

DSN 539-0248 /0237

(804) 765-0248 / 0237

leealmcsoc@conus.army.mil

PEC, Camp Robinson, AR
DSN 962-4615
(501) 212-4615

CGSC, Ft Leavenworth, KS
DSN 552-4403
(913) 684-4401
leealmcsoc@conus.army.mil

PREREQUISITES: Officer nominees must be a Captain or above or Chief Warrant Officer (CW2) or above and must have completed the Combined Logistics Captains Career Course, or a Logistics Officer or Warrant Officer Advanced Course. Noncommissioned officer nominees must be E-7s or above and graduates of The Advanced Noncommissioned Officers Course (ANCOC). All must be assigned or designated for assignment to a support operations position. Personnel who do not meet the prerequisites may request a waiver for attendance from the course director. The course is designed for the following specialties: 067 (Medical Service Corp); 088 (Transportation Corp); 091 (Ordnance Corp); 092 (Quartermaster Corp). **All nominees must have successfully completed the Support Operations Course (Phase I) via correspondence mode (web based) prior to attending Phase II.**

SCOPE: Phase II is conducted at Fort Lee, VA, select installations that request Mobile Training Teams at the Professional Education Center (PEC) at North Little Rock, AR, and the Command and General Staff College (CGSC). The course is designed to enhance the student's understanding of multifunctional logistics support for a Division and Brigade Combat Team. Additionally, the course provides tactics, techniques, and procedures that can be used by support operations planners. The first week of instruction focuses on tactical logistics and the modular force overview. During this first week, the technical aspects of support operations are presented. This includes lecture and discussion on the management of maintenance and supply information in support of tactical forces. The second week of the course focuses on integrating the concepts learned in the first week into logistics planning using the Military Decision Making Process (MDMP). This course, with Phase I, meets the educational requirements as specified in DA PAM 600-3 for RC Officers in the Logistics Corps

SUSTAINMENT PRE-COMMAND COURSE (2G-F46)

(Formerly: Combat Service Support Pre-Command Course)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC:

DSN 539-0274

(804) 765-0274

leeecsspcc@conus.army.mil

PREREQUISITES: Commissioned officers in grades 0-5 or 0-6 who have been centrally selected to command TO&E Sustainment Units.

SCOPE: To provide training in modular force operations for newly selected command designees, enabling them to function effectively throughout their command tour. The focus is current and emerging sustainment doctrine and leadership topics for commanders.

SPECIAL INFORMATION: The course is conducted at Fort Lee, VA, for 5 days; Fort Eustis, VA, for 1.5 days; HRC (active duty and USAR officers) and National Guard Readiness Center (NGB officers) for 1 day; and Aberdeen Proving Ground, MD, for 1.5 days. TDY orders for students should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Eustis, VA; **TO** Fort Belvoir, VA; **TO** Aberdeen Proving Ground, MD; **RETURN** to home station. **Uniform is ACU.**

SYSTEMS MANAGEMENT SPECIAL TOPICS COURSE (ALMC-QS)

This course has been merged into the [Army Acquisition Special Topics Seminar \(ALMC-AS\)](#). Go to that course listing for details.

TACTICAL SUPPLY AND MAINTENANCE SYSTEMS COURSE (ALMC-RM)

(Formerly: Retail Supply and Maintenance Systems Course)

MODES AND DURATION:

Resident—4 days

Onsite—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4309
(804) 765-4309
leeersmsc@conus.army.mil

PREREQUISITES: Commissioned officers, warrant officers, and non-commissioned officers requiring general knowledge of supply and maintenance policy, procedures of Standard Army Management Information Systems (STAMIS) below the strategic level. Civilians, GS-7 or above, working in logistics positions in AMC activities of Life Cycle Management Centers, MACOM headquarters, installations or in other logistics staff positions that require general knowledge of the sustainment force structure and the policies, procedures, and systems used by those elements to provide maintenance and supply support. Waivers will be considered on an individual basis. Requests for waivers require the supervisor's or commander's endorsement.

SCOPE: The course covers general tactical supply and maintenance policy and procedures; a description of the force structure and various sustainment STAMIS. The course is intended to give strategic level audience a familiarization with operational/tactical level supply and maintenance systems.

THEATER LOGISTICS (TLog) STUDIES PROGRAM

[Formerly Logistics Executive Development Course]
(8A-F17)

MODES AND DURATION:

Resident—18 weeks, 2 days

RECOMMENDED CREDIT:

ACE—17 semester hours undergraduate: 9 semester hours graduate

See www.militaryguides.acenet.edu

Florida Tech — 6 semester hours graduate

6 semester hours upper level

undergraduate

POC:

Director of Instruction
DSN 539-4750/(804) 765-4750

Director of Administration
DSN 539-4752/(804) 765-4752
leeaatlog@conus.army.mil

PREREQUISITES: Nominees must have an actual or anticipated assignment to a managerial position in logistics. The nominee must have demonstrated a sincere desire for self-improvement through completion of college-level work in an accredited college or university. A college degree is required. **Nominees should possess a working-level competency in Microsoft Excel for instruction in Decision Sciences.**

Commissioned Officers of US military services must be O3 or above and have not less than 7 years and not more than 16 years of total commissioned service. US Army officers must have completed or been awarded constructive credit for branch advanced courses and must have 3 years of anticipated active duty service remaining after completion of the course. The nominee should have a minimum of 3 years practical logistics experience. The nominee should be a graduate of the primary course(s) supporting the logistics specialty/specialties possessed. The nominee should have at least one of the following: Specialties 51, 53, 67, or specialties numbered 74 through 97 (described in AR 611-101). Nominated officers **MUST** comply with AR 600-9, The Army Weight Control Program.

Warrant Officers can attend the course on a “by exception” basis. **Warrant Officers** interested in attending should call the Logistics Warrant Officer Branch at HRC.

Active component officers should contact their branch assignment officer at HRC Alexandria to initiate the process to attend TLog. Reserve component officers in the Army Reserve should contact their HRC St. Louis branch assignment officers. ARNG officers will submit their applications via the unit training officer, state or territory Plans, Ops and Training Office (POTO).

Civilian Personnel: Civilian nominees must be in grade GS-13 or above with career status and have 5 years of cumulative experience in military logistics or closely related industrial experience. They must have demonstrated high potential for development as evidenced by their career evaluations and specific awards and recognition directly related to logistics accomplishments. The nominee should be in one of the following career fields: 13, Supply Management; 17, Materiel Maintenance Management; 20, Quality Assurance; 24, Transportation; 26, Manpower and Force Management; or 33, Ammunition. The following series apply: 301, 334, 340, 343, 346, 1101, 1152, 1601, 1670, 1710, 2001, 2003, 2010, 2030, 2032, 2050, 2101, 2130, or 2150. TLog is an integral part of the Army Civilian Training, Education and Development System (ACTEDS), enrolling and completing graduation requirements may greatly enhance career progression in the major logistics fields of Supply Management, Materiel Maintenance Management, and Transportation Management.

NOTE 1: Special enrollment procedures for TLog are described on page 2 of this catalog.

SCOPE: TLog is the Army's premier course for selected senior Company and Warrant Officers, Field Grade officers, civilian Logisticians and international students who will be positioned within the Army as multifunctional, joint, & multinational logistics problem solvers. This course targets logisticians at the Operational level while ensuring an understanding of Strategic logistics.

Major Blocks of Instruction cover:

- Introduction to the Strategic Environment
- Joint Logistics
- Data Analysis & Problem Solving Applications for Logisticians
- Regional Economic Implications
- Capabilities & Requirements Determination
- Contracting Management
- Materiel & Distribution Management
- Development of Strategy & Logistics Policy
- Operational Logistics

Integrated throughout the course will be lessons on: Logistics in Military History; research on current and relevant logistics topics; participation in Discussion Boards (Current Events) using Blackboard and an overarching theater-level practical exercise using the Caspian Sea Scenario.

The intent is to provide an unmatched logistics education that makes TLog graduates highly sought-after assets (*problem solvers*) in the field for both the near- and long-term.

NOTE 2: TLog also provides [Defense Acquisition University course equivalency](#) for five DAU courses: ACQ 101, ACQ 201, CON 100, LOG 101 and LOG 201.

PROGRAMS

ACCREDITED OFF-CAMPUS INSTRUCTION (AOCI)/CERTIFIED PROGRAMS

NATURE AND PURPOSE. The AOI program is a mode of instruction in which ALMC provides the appropriate course materials and approved local activity instructors provide the instruction. AOI certification may be granted on a one-time basis using the procedures outlined below or on a permanent basis. Requirements for AOI offerings must be submitted to ALMC through the ATRRS Training Resources Arbitration Panel (TRAP) System. ALMC will coordinate the request with the appropriate AOI if the class cannot be presented using ALMC faculty. Every effort will be made to accommodate specific educational needs. AOI courses are listed in the appendices and descriptions can be found in the alphabetical course listing section.

REGULAR AOI PROGRAMS. These programs provide formal classroom instruction in logistics and acquisition management, using qualified installation personnel as instructors and ALMC material, methods, and policies. The regular AOI courses parallel their resident counterparts and are equally qualifying for career progression.

SPECIAL AOI PROGRAMS. Special AOI courses are prepared from select portions of the regular AOI courses and are designed to meet specific installation educational requirements. A command or activity needing special courses should contact the appropriate ALMC AOI project officer concerning a special AOI course to fill the need.

COMBINATION AOI/ONSITE INSTRUCTION. Using this method, the command furnishes the students, facilities, and some instructors. ALMC furnishes all of the lesson materials and will augment the instructor team with ALMC instructors when available.

HOW TO APPLY. Requests for information on any of the AOI/certified programs should be addressed to the appropriate course point of contact (POC) listed in the alphabetical course listing.

CORRESPONDENCE COURSES

NATURE AND PURPOSE. Correspondence courses are designed to develop management skills in individuals with current or potential assignments to positions of responsibility in the DOD logistics system. Correspondence courses are listed in the appendices and are managed by the Army Institute for Professional Development (AIPD).

ELIGIBILITY. US Active, Reserve and National Guard officers, warrant officers, and enlisted personnel, as well as DOD civilian employees, are eligible to enroll in courses. Non-US citizens employed by DOD and foreign military are eligible but must contact AIPD for special enrollment procedures.

ENROLLMENT PREREQUISITES. Prerequisites are listed by course in the alphabetical course listing of this catalog and in DA Pamphlet 350-59, Army Correspondence Course Catalog. If you are from a non-DOD federal agency or private industry, you must attach a check or money order to your application and send it to COMMANDANT, US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATCL RQA, 2401 QUARTERS ROAD, FT LEE VA 23801-1705. Payment should be made to the Treasurer of the United States. The current charge is \$40. per equivalent day and is subject to change. Equivalent day is defined as: credit hours per subcourse divided by 8 hrs = equivalent day (e.g. 110 credit hours / 8 = 13.75 x \$40. = \$550 tuition). The ALMC budget officer can be reached at DSN 539-4105 or (804) 765-4105.

RECOMMENDED COLLEGE CREDIT. The [American Council on Education \(ACE\)](#) has examined ALMC correspondence courses and has recommended undergraduate and graduate-level credit that **may** be granted by civilian educational institutions. When applicable, the number of recommended semester hours of credit is given under the course description as well as Appendix A. A transcript of courses completed will be forwarded to civilian institutions at the student's request. Requests must be in writing and sent to ARMY INSTITUTE FOR PROFESSIONAL DEVELOPMENT, ATTN ATSC ITSD, BLDG 3306, WILSON ROAD, FT EUSTIS VA 23604-5166. Only those correspondence courses for which ACE has recommended credit will be listed on AIPD official transcripts.

HOW TO ENROLL. Students can now enroll for certain correspondence courses by accessing the AIPD website: <http://www.atsc.army.mil/accp/aipdnew.asp>. Soldiers who don't have access to the Internet or wish enrollment in courses not yet offered on-line can enroll through their units via ATRRS School Code 553. Enrollment procedures are in DA Pam 350-59 and accessible through the website above.

REQUEST FOR INFORMATION. Inquiries concerning administration of correspondence courses should be directed to the ARMY INSTITUTE FOR PROFESSIONAL DEVELOPMENT (AIPD), ATTN ATSC ITSD, BLDG 3306, WILSON ROAD, FT EUSTIS VA 23604-5166, (DSN 826-3335 or (757) 878-2169) or via e-mail to sectionb@atsc.army.mil. Inquiries concerning course content should be directed to the appropriate course POC information provided in the alphabetical course listing.

ALMC CERTIFICATE PROGRAMS

In cooperation with certain professional societies, ALMC offers programs of study that can lead to the award of a certificate in two logistics fields or closely related fields. The programs are designed for individuals who want to take advantage of continuous education to improve their professional skills.

OBJECTIVES

To encourage DOD military and civilian personnel to complete courses of instruction to develop and broaden their professional potential and knowledge.

To recognize individual accomplishment in the following areas:

[Demonstrated Logistician Designation Program*](#)
[Physical Distribution Management](#)

To affiliate ALMC and participants in the programs with professional societies.

***NOTE:** The Executive Logistics Management (ELM) Certificate is no longer being awarded. In its place is an internationally recognized Demonstrated Logistician Designation Program that is offered in partnership with SOLE – The International Society of Logistics. If you have previously received the ELM Certificate, you may find that you are now eligible for one of the three categories of Demonstrated Logistician designation.

REQUIREMENTS

Satisfactory completion of the prerequisite courses is mandatory for enrollment in each of the certificate programs. Satisfactory completion of elective courses is necessary to become eligible for receipt of the desired certificate. Individuals completing courses at other service schools or civilian universities may petition to have those courses applied toward elective credits. Scopes of courses, along with copies of diplomas or certificates of completion, must be submitted with application. These courses, as well as those formerly offered by ALMC, will be evaluated on an individual basis for elective credit only. ***Elective credit is awarded only for courses taken within the last 10 years.*** All modes of courses may be used.

ENROLLMENT

Persons who have completed the required prerequisite courses for enrollment in a certificate program may submit an application for enrollment, along with copies of diplomas and certificates. All correspondence pertaining to the ALMC certificate program should be addressed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO C, 2401 QUARTERS ROAD, FORT LEE, VA 23801-1705. ***The Certificate Program Coordinator can be reached at DSN 539-4882 or (804) 765-4882.***

The Demonstrated Logistician Designation Program

1. Introduction

The Army Demonstrated Logistician Designation Program (DemLog) was developed as a partnership between SOLE – The International Society of Logistics (SOLE) and the US Army Logistics Management College (ALMC). This program is implemented in the Department of Defense (DoD), military services and industry as an intermediate recognition program as logisticians hone their skills and work toward full professional certification from SOLE either as a Certified Master Logistician (CML) or a Certified Professional Logistician (CPL); or other professional certification in the areas of program management, quality or reliability.

The program constitutes a continuing growth path for each logistician. The initial recognition is as a Demonstrated Logistician (DL), the next level is recognition as a Demonstrated Senior Logistician (DSL) and the final step is a Demonstrated Master Logistician (DML). Each step in the process has logistics job performance, continuing education, functional skill training, and enabler skills training requirements

The employee and his/her immediate supervisor implement the program. Immediate supervisors are required to work with employees to define the optimum combination of training through academic courses, non-academic courses with Continuing Education Unit (CEU) recognition, as well as functional and enabler skill training through local learning institutes such as Defense Acquisition University (DAU), Theatre Logistics Studies Program (TLog; formerly LEDC), Associate Theatre Logistics Studies Program (ATLog; formerly ALEDC), and/or other specified courses provided by ALMC.

2. Continuing Professional Development and Education

Recognizing that the educational process is a journey and not a destination the requirements for the Demonstrated Logistician program are built on a continuum of education in three areas:

- Learning/Training
- Experience
- Education

Learning/Training is achieved through attendance at academic institutions offering for-credit courses; or non-academic courses offering CEU credits. These must be courses in areas of education where there is a focused association with personal development in the areas of Business, Logistics or Engineering. General Education leading to a degree is acceptable only for the first level of recognition (i.e., Demonstrated Logistician/DL).

Non-credit courses with no awarded CEUs, and audited courses are not counted toward this requirement, but may be counted toward the *Experience* requirements, below. A suggested list of study areas is shown at Attachment B. (Note that these courses were extracted from multiple college catalogue descriptions and may not be the same in all locations.) It is incumbent upon each applicant to work closely with management to select courses that are best suited for his/her individual growth and work requirements.

The ***Experience*** category is comprised of two skill sets, *Functional* and *Enabling*.

A . *Functional Skills*: The courses required for this category are generally associated with the performance of the logistics functions and directly related to them. As previously mentioned, DAU as well as other DOD schools (ALMC, AFIT) offer courses in this area. Courses may be offered on-line or in residence and must be directly applicable to the employee in the specific logistics skill areas as described in Table 2 and Attachment A.

B. *Enabling Skills*: This category is comprised of courses not directly associated with the direct job skill areas, but necessary for the continued growth of the employee's performance and functioning in the corporate environment. Examples are those courses associated with employee relationships, financial management or ethics, as described in Attachment B.

The focus of the *Experience* section is its relation to the work in the applicant's field. In later charts, it will be explained how this section not only accounts for classes that may be taken from DoD schools, but also the length and quality of the experience in the workplace the applicant has completed.

The ***Education*** requirement describes the minimum degree requirement of the applicant before completion of designation. ***Note: All applicants must have completed the requirements for a high school diploma or G.E.D. prior to submitting application.***

Table 2
Required Continuing Education (College Credits or CEUs)
Based on Level in Program and Educational Level

Education	Program Level		
	Demonstrated Logistician	Demonstrated Senior Logistician Delta/Total	Demonstrated Master Logistician Delta/Total
Doctorate	0	0	0
Masters	0	*	*
Bachelors	6	6/12	12/24
Associates	9	9/18	12/30

* In regard to the Masters degree in the designation process: **DSL** -- up to 50% of the requirements in the Learning/Training category can be from Masters Coursework focusing in logistics or business. **DML** -- a Masters Degree in Logistics, Supply Chain, or Transportation or with a focus in Business or Engineering automatically fulfill the requirements for DML status. This includes all participants in National Logistics Curriculum ("NLC") Masters Programs.

3. Application Process

The applicant must then fill out the application, making sure to fill out all information accurately. ***This includes providing the last four digits of your social security number, which is used in providing the applicant with a proper ID number in the SOLE database.*** Attach copies of transcripts and experience narratives to the form. A one-time fee of \$50.00 must also be included with the application. This fee serves as the overarching administrator for all Demonstrated Logistician (DemLog) designation programs. This fee **should be made payable to SOLE**, not to ALMC or the Army, and will be used by SOLE to maintain the official database of designation awardees and to cover the cost of the certificate and lapel pin.

The application should then be sent to SOLE using the following address, which can also be found on the bottom of the application (Attachment C):

SOLE – The International Society of Logistics
 ATTN: Army DL Program Coordinator
 8100 Professional Place, Suite 111
 Hyattsville, Maryland 20785-2229

After receiving each individual application, SOLE will then provide the application to ALMC for evaluation. ALMC will be the administrative and awarding organization for the Army. ALMC will send confirmation, a certificate and the SOLE/ALMC Demonstrated Logistician pin to the recipient.

As a credential, the designation may be affixed to one's name (for example – *Sandy Smith, DL* or *Tony Jones, DML*)

Note: *The Officer Record Brief (ORB) has recently begun recognizing designation status: VDF = DL; VDG = DSL; VDH = DML. We are coordinating a process to have the designation added to other soldier's permanent records (such as enlisted, NCO, civilian personnel records). Recipients will be notified once this process has been completed.*

4. Explanations of DL, DML, DSL Designation Requirements

Demonstrated Logistician (DL):

Learning/Training

- 1) One event from the "DL" Lifelong Learning Table below
- 2) **One** of the three following options:
 - a) Civilian Intern Program
 - DA Intern Program (resident classroom instruction is at ALMC)
 - Local Intern Program
 - AMC Fellows Program

(Note: Credit will be granted only after the participant has graduated from the classroom plus the OJT portion of the programs for a total of two years of training; although the AMC Fellows Program requires 5 years for completion applicants will qualify for DL after 2 years)

- b) AIT (for enlisted military)
- c) 2 additional events from the Lifelong Learning Table

Experience

- 1) 2 years field experience
- 2) Functionality Skills: (1 Skill) Must be for a minimum of one quarter of the two-year total experience requirement. Examples of Functionality Skills are listed in Attachment A.
- 3) Enabling Skills: (1 Skill) Must be for a minimum of one quarter of the two-year total experience requirement. Examples of Enabling Skills are listed in Attachment B.

Education

High School Diploma or G.E.D.

Lifelong Learning Table – Demonstrated Logistician (DL)
Each accredited undergraduate or graduate course = 1 Event <ul style="list-style-type: none">Any accredited undergraduate or graduate college course in logistics<ul style="list-style-type: none">College catalog must show it as a logistics-oriented course and not just a business courseA list of examples will be developed; until that time, ALMC will evaluate individual submissions using the criteria aboveAny logistics course from a military institution that has ACE recommended credit of at least 3 hours of undergraduate or graduate credit <p>This must be in addition to the coursework or training applied for Learning/Training credit or Experience credit</p>
Each unaccredited course from a military institution that is evaluated for 3 points of credit as described below = 1 Event <ul style="list-style-type: none">Any logistics course from a military institution that does not have ACE recommended credit may be evaluated and awarded credit of 1 point for each 10 hours of classroom time or each 20 hours of correspondence or distance learning mode (as published by the course at the time of completion; any such course will have the results published in the appendix); 3 pts = 1 Event <p>This must be in addition to the coursework or training applied for Learning/Training credit or Experience credit</p>
Each special experiential logistics-oriented project of at least 3 months in duration = 1 Event <ul style="list-style-type: none">Short-or-long term training, such as Professional Enhancement Program (PEP), Training With Industry (TWI), or special logistics projects assigned locallyProject must be identified in official appraisal or evaluation record, or be documented by a supervisor in a letter
Level I, II or III Certification from Defense Acquisition University (DAU) = 1 Event <ul style="list-style-type: none">Life Cycle Logistics or Program Management LogisticsRegardless of the number of certification fields or levels, maximum credit awarded will = 1 Event <p>You may receive credit for a DAU <i>course</i> in an above category and also receive separate credit for a DAU <i>certification</i> that resulted from taking that course</p>

Demonstrated Senior Logistician (DSL):

Learning/Training

1) Two events from the “DSL” Lifelong Learning Table below

2) **One** of the two following options:

a) CLC 3

b) 4 courses from ALMC, AFIT or another DOD school, for example:

ALMC:

- Joint Logistics Course (previously Joint Course on Logistics)
- Multinational Logistics Course
- Reserve Component Theater Sustainment Course
(Previously Reserve Component Multifunctional Combat Service Support)
- Logistics Management Development Course
- Army Secondary Item Management Course
- Major Item Management Course
- Army Maintenance Management Course
- Defense Distribution Management Course
- Defense Inventory Management Course
- Support Officer’s Course
- Logistics Assistance Program
- Army Logistics Introductory Course
- Fundamentals of Defense Supply Chain Management
- Logistics Transformation Change Management Course

AFIT:

- Strategic Logistics Management
- Introduction to Logistics

TLog:

- Minimum of 2 phases

Experience

- 1) 4 years field experience
- 2) Functionality Skills: (2 skills) Each must be for a minimum of one quarter of the four-year total experience requirement. Examples of Functionality Skills are listed in Attachment A.
- 3) Enabling Skills: (2 skills) Each must be for a minimum of one quarter of the four-year total experience requirement. Examples of Enabling Skills are listed in Attachment B.

Education

Associates Degree or two years of college with a concentration in Business or Logistics related field (Note: Please refer to Table 2 on page 2 regarding Master's Degree accomplishments)

Additional Requirement

Meet the requirements for DL

Lifelong Learning Table – Demonstrated Senior Logistician (DSL)
Each accredited undergraduate or graduate course = 1 Event
<ul style="list-style-type: none"> Any accredited undergraduate course in the junior or higher category (also referred to as upper level or 300 series and above), or graduate college course in logistics: (<i>E.g. Penn State, North Dakota State University, Florida Institute of Technology, Tennessee University, and the University of Texas-Dallas are members of the National Logistics Program and have the required classes</i>) <ul style="list-style-type: none"> College catalog must show it as a logistics-oriented course and not just a business course A list of course examples has been provided in the DSL requirement description. Contact administrator for any other criteria course information Any logistics course from a military institution that has ACE recommended credit of at least 3 hrs of upper level undergraduate credit or graduate credit
Each unaccredited course from a military institution that is evaluated for 3 points of credit as described below = 1 Event
<ul style="list-style-type: none"> Any logistics course from a military institution that does not have ACE recommended credit may be evaluated and awarded credit of 1 point for each 10 hours of classroom time or each 20 hours of correspondence or distance learning mode (as published by the course at the time of completion; any such course will have the results published in an appendix; also see the Table notes); 3 pts = 1 Event
Each special experiential logistics-oriented project of at least 3 months in duration = 1 Event
<ul style="list-style-type: none"> Short-or-long term training, such as Professional Enhancement Program (PEP), Training With Industry (TWI), or special logistics projects assigned locally Project must be identified in official appraisal or evaluation record, or be documented by a supervisor in a letter
Level II or III Certification from Defense Acquisition University = 1 Event
<ul style="list-style-type: none"> Life Cycle Logistics or Project Management Logistics Regardless of the number of certification fields or levels, maximum credit awarded will = 1 Event <p>You may receive credit for a DAU course in an above category and also receive separate credit for a DAU certification that resulted from taking that course</p>

Demonstrated Master Logistician (DML):

The Demonstrated Logistician Program has three tracks, which the applicant may follow for completion:

Track One (Experiential)

Learning/Training

Two events from the “DML” Lifelong Learning Table below

Experience

- 1) 5 years field experience
- 2) Functionality Skills: (3 skills or more) Each must be for a minimum of one quarter of the five-year total experience requirement. Examples of Functionality Skills are listed in Attachment A.
- 3) Enabling Skills: (3 skills or more) Each must be for a minimum of one quarter of the five-year total experience requirement. Examples of Enabling Skills are listed in Attachment B.

Education

Undergraduate degree from an accredited college or university
(Note: Please refer to Table 2 regarding Master's Degree accomplishments)

Additional Requirement

Meet the requirements for DSL

Track Two (TLog (LEDC); ATLog (ALEDC))**Learning/Training**

One of the two following options:

- a) ALMC Theatre Logistics Studies Program
- b) ALMC Associate Theatre Logistics Studies Program and a college undergraduate course in Economics

Experience

5 years field experience

Education

Undergraduate degree from an accredited college or university in Business or a Logistics-oriented field.

Additional Requirement

Meet the requirements for DSL

Track Three (NLC)

Experience

5 years field experience

Education

Completion of a National Logistics Curriculum (NLC) MS from one of the sponsoring institutions:

- Penn State University
- North Dakota State University
- Florida Institute of Technology
- Tennessee University
- University of Texas-Dallas
- University of Kansas/CGSC Cooperative
- TLog/Florida Institute of Technology Cooperative

Additional Requirement

Meet the requirements for DSL

Lifelong Learning Table – Demonstrated Master Logistician (DML)
Each accredited graduate course = 1 Event
<ul style="list-style-type: none">• Any accredited graduate college course in logistics<ul style="list-style-type: none">- College catalog must show it as a logistics-oriented course and not just a business course- A list of examples will be developed; until that time, ALMC will evaluate individual submissions using the criteria above• Any logistics course from a military institution that has ACE recommended credit of at least 3 hrs of graduate credit
Level III Certification from Defense Acquisition University = 1 Event
<ul style="list-style-type: none">• Life Cycle Logistics or Project Management Logistics• Regardless of the number of certification fields or levels, maximum credit awarded will = 1 Event <p>You may receive credit for a DAU <i>course</i> in an above category and also receive separate credit for a DAU <i>certification</i> that resulted from taking that course</p>
Membership in the Army Acquisition Corps or Corps Eligible Program = 1 Event
<ul style="list-style-type: none">• Credit will be awarded separately from DAU certification credit

Attachment A Functional Skills Areas

Reliability

- Reliability Planning and Allocation
 - Selection of Figures of Merit
- Reliability Centered Maintenance Analysis
- Failure Modes and Effects (Criticality) Analysis
- Reliability Modeling Techniques
 - Hardware Reliability
 - Software Reliability
 - Electronic Circuits

Maintainability

- Maintainability Planning and Allocations
 - Selection of Figures of Merit
- Maintainability Demonstrations
- Testing Maintainability Criterion

Training

- Training Program Planning
- Course Development
 - Task Allocations
 - ♦ Prerequisite Skill Development
 - ◊ Classroom and Hands On
 - ♦ Post Schoolhouse OJT
 - ♦ SOJT
 - Methods of Instruction
 - ♦ Classroom
 - ♦ Hands On
 - ♦ Remote Interactive
 - ♦ CBT
 - ♦ On Line
- Training Technical Documentation

Technical Data

- Technical Data Elements
- Technical Publications Planning
- Technical Publications Development
 - On Line
 - Hard Copy
 - Integrated
 - Interactive Electronic Technical Manuals
- Technical Writing

Program Management and Performance

Based Logistics

- ILS Planning
- Risk Management
- Developing Short and Long Term Support Concepts
- Developing Integrated Supply Concepts
- Performance Based Logistics During Acquisition
- Performance Based Logistics During Sustainment
- Retirement and Recycling

Logistics Systems Engineering

- Develop Support Concepts
- Provide Design Influence for Supportability
- Design Support System
- Perform Task and Skills Analysis
 - Identify manpower and personnel requirements
 - Identify Tools and Support Equipment Identification
 - Computer Resource Definition
- Spares and Level of Repair Analysis
- Perform FMEA/FMECA
- Perform RCM Analysis
- Maintain FRACAS data
- Develop and Implement Warranty program
- Maintain Configuration Management Data Base
- Obsolescence Management (COTS insertion)
- Qualification Testing

Life Cycle Costing

- Life Cycle Modeling
- Compute Total Ownership Costs
- Model Costs as an Independent Variable
- Optimize Total Ownership Costs

Provisioning

- Provisioning Planning
- Provisioning Data Requirements
- Provisioning Technical Documentation
- Spares Calculations
- Running/Supporting Provisioning Conferences
- Replenishment
- Unprocurable Parts

Human Factors

- Ergonomics
- Sensory Factors
- Physiological Considerations
- Anthropomorphic Design Impacts

Safety

- System Safety Programs
- Equipment Safety
- Operator/Maintainer Safety

Quality

- Manufacturing Quality Process
- Use of Six Sigma Techniques
- Lean Process Improvements

Supply Chain

- Planning
- Forecasting
- Source Selection
- Make / Buy Decision Making
- Delivery and Stock Operations
 - Transportation and Routing
 - Packaging
 - Warehousing
 - Data Reporting

Engineering Technical Services**Environmental Engineering**

Attachment B

Enabling Skills Areas*

Acquisition

- Purchasing/Procurement/Contracting
- Contract Pricing & Cost Analysis
- Contract Negotiation
- Contract Administration
- Cataloging (Item Management)
- Requirements Determination (Item Management)
- Requirements Determination (Item Management)
- Excess Reporting & Redistribution (Item Management)
- FAR/DOD 5000 Series Application and Compliance
- Functional Training
- Automated Purchasing/ Contracting
- Systems Management/ Operation
- Acquisition Reform

Program Management

- Program Management
- Management Analysis
- Functional Training
- Automated Program Management
- Systems Management/ Operation

Resource Management

- Manpower Analysis & Development
- Programming & Budgeting
- Financial Management
- Financial Quality Assurance
- Auditing
- Financial Accounting
- Internal Controls Management
- Appropriations Management (e.g., Working Capital Funds, O&M, Other Procurement, R&D, RPA, MPA, & other)
- Functional Training
- Automated Resource Management
- Systems Management/ Operation

Information Management

- Information Systems Analysis & Management
- Information Management
- Computer Systems Analysis
- Functional Training

*The skills provided are the most frequently referenced in applications. If you feel that you have completed an enabling skill that is not present but applicable to your designation, please contact Matt MacLaughlin at ALMC (matt.maclaughlin@us.army.mil) for answers.



Attachment C Application for Designation



Format

Designation applied for:	ID Number FLLL-L4SSN	Date Awarded	Designation (DL, DSL, DML)
Demonstrated Logistician (DL)			
Demonstrated Senior Logistician (DSL)			
Demonstrated Master Logistician (DML)			

To Be Assigned by SOLE and ALMC

Last Name	First Name	Middle Initial	Suffix

Employee Number/SSAN (Last 4 digits for administrative use)	Service (Army, Navy, etc.)	Component (Active, Reserve, NG)	Branch, MOS, Series

Home Address	E-mail Address	Phone Number

Education Level ("x" correct Level) (Attach all appropriate transcript verification) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;"></td><td>High School</td></tr> <tr><td></td><td>Associates or 2 years</td></tr> <tr><td></td><td>Bachelor's</td></tr> <tr><td></td><td>Masters'</td></tr> <tr><td></td><td>Doctorate (e.g., Ph. D., Ed.D)</td></tr> </table>		High School		Associates or 2 years		Bachelor's		Masters'		Doctorate (e.g., Ph. D., Ed.D)	Training/Learning: The following courses have been completed and transcripts attached <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;">1.</td><td></td></tr> <tr><td>2.</td><td></td></tr> <tr><td>3.</td><td></td></tr> <tr><td>4.</td><td></td></tr> <tr><td>5.</td><td></td></tr> <tr><td>6.</td><td></td></tr> </table>	1.		2.		3.		4.		5.		6.	
	High School																						
	Associates or 2 years																						
	Bachelor's																						
	Masters'																						
	Doctorate (e.g., Ph. D., Ed.D)																						
1.																							
2.																							
3.																							
4.																							
5.																							
6.																							

The following Functional and Enabling training courses have been completed and certificates or other forms of documentation attached
(attach additional sheets, as necessary)

Functional Training Skills	Enabling Training Skills
1. 2. 3. 4. 5. 6.	1. 2. 3. 4. 5. 6.
Supervisor certification of Functional Skill Experience: Signature:	Supervisor certification of Enabling Skill Experience: Signature:
Title:	Title:
Date:	Date:

Applicant Validation:

"I certify that the information contained in this application is true and correct"

Signature:

Date:

Submit the PRINTED completed application along with the required \$50.00* application fee in check/money order (made out to SOLE) to:

SOLE – The International Society of Logistics
ATTN: Army DL Program Coordinator
8100 Professional Place, Suite 111
Hyattsville, Maryland 20785-2229

Check No.:

Money Order No.:

Credit Card No.:

Expiration Date (mm/yy):

Name on Card:

Signature:

Date:

** No part of the fee will go to the US Army or any US Army organization. Membership in SOLE is not required.*

Contacts:

For any further questions regarding qualifications or submittals, please contact Mr. Matt MacLaughlin (matt.maclaughlin@lee.army.mil; 804-765-0285) at ALMC.

Evaluator's Comments

Applicants please do not write below this line

PHYSICAL DISTRIBUTION MANAGEMENT

PREREQUISITES

Enrollees must have completed the prerequisite course before submitting their application for enrollment.

[Defense Distribution Management Course](#)
(formerly Depot Supply Operations Management Course)

CORE COURSES

[Major Item Management Course](#)
[Defense Inventory Management Course](#) or [Army Secondary Item Management Course](#)

ELECTIVE COURSES

Enrollees must earn six elective credits in addition to the prerequisites and core courses to complete all requirements. Two of the six elective credits must be completed from the list below. Each of these courses receives one credit, except for the Logistics Executive Development [\(or the TLog\)](#), the [Associate Logistics Executive Development](#) and the [Operations Research/Systems Analysis Military Applications I Courses](#), which receive two credits each. Selected courses from other schools may be submitted for review as substitutes for as many as four elective credits. The maximum credit allowed for each college course is two. All courses must be documented and will be reviewed individually. Graduates of the DA Logistics Intern Training Program or the [Intern Logistics Studies Program](#) (ALMC-IP) conducted at Fort Lee meet all requirements for the Physical Distribution Management Certificate Program.

[Army Maintenance Management](#)
[Associate Logistics Executive Development Course or Associate Theater Logistics Studies Program](#)

Basic Environmental Staff (formerly Basic Environmental Coordinators)
CON 101, Basics of Contracting (DAU) (formerly Fundamentals of Contracting, Contracting Fundamentals and Management of Defense Acquisition Contracts [Basic])

BCF 101, Fundamentals of Cost Analysis (DAU) (formerly BCE 101 and Cost Analysis for Decisionmaking)

[Decision Analysis Course](#) AND [Risk Analysis Course](#) (formerly Decision Risk Analysis Course) OR

Decision Analysis for Logisticians (formerly Decision Risk Analysis for Logisticians)

[Defense Inventory Management Course](#)
[Defense Reutilization and Marketing Operations \(Basic\)](#)

PHYSICAL DISTRIBUTION MANAGEMENT (Cont'd)

[Defense Reutilization and Marketing System: An Introduction](#)

[Fundamentals of Defense Supply Chain Management](#)

[Installation Logistics Management](#)

LOG 201, Intermediate Acquisition Logistics (DAU)

(formerly Integrated Logistics Support Advanced)

CON 202, Intermediate Contracting (DAU) (formerly CON 211 and Management

of Defense Acquisition Contracts [Advanced])

[Joint Logistics Course \(or Joint Course on Logistics\)](#)

[Logistics Executive Development \(or Theater Logistics Studies Program\)](#)

[Logistics Transformation and Change Management](#)

[Manpower and Force Management](#)

[Multinational Logistics](#)

[Operations Research/Systems Analysis Military Applications I](#) (two phases)

[Operations Research/Systems Analysis Military Applications II](#)

**SUBJECT: Application for Enrollment in ALMC Physical Distribution
Management Certificate Program**

TO: Commandant
US Army Logistics Management College
ATTN: ATSZ ASO C
2401 Quarters Road
Fort Lee, VA 23801-1705

FROM: Typed Name _____
SSN _____ **Job Series** _____
Home Address _____

Command _____
Office Phone (DSN) _____ **(Comm)** _____

Note: It is the applicant's responsibility to update the above items as changes occur.

1. Request I be enrolled in the _____ Certificate Program. I have completed the following PREREQUISITE courses. (To facilitate granting of credit for prerequisite courses, **please attach copies of diplomas/certificates of completion.**)

a. _____

Course Title	Length
_____	_____
Dates	Grade

b. _____

Course Title	Length
_____	_____
Dates	Grade

c. _____

Course Title	Length
_____	_____
Dates	Grade

d. _____

Course Title	Length
_____	_____
Dates	Grade

2. In addition to satisfactory completion of the prerequisite courses outlined above, I have completed the following elective courses. (To facilitate granting of credit for elective credits, **please supply copies of diplomas/certificates and course descriptions.**)

a.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
b.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
c.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
d.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
e.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
f.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
g.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	
h.			
Course Title	Length		
Dates Taken	Given by (ALMC, ECI, AFIT, etc.)	Grade	

Data Required by the Privacy Act of 1974 (5 U.S.C. 552a)

Title of Form: Application for Enrollment in ALMC Certificate Program

Prescribing Directive: ALMC SOP 621-7

Authority: 5 U.S.C. 301

Principal Purpose: To facilitate enrollment process of individuals in ALMC Certificate Program(s).

Routine Uses: Used to enroll individuals in the Certificate Programs. Information contained on an application becomes a permanent part of enrollee's record and serves as information document used by Certificate Evaluation Boards to determine eligibility.

Mandatory or Voluntary Disclosure and Effect on Individual *Not* Providing Information: Voluntary delay of enrollment in program.

RESERVE COMPONENT PROGRAMS

The College conducts two Reserve Component programs to qualify soldiers for 90A designation: the [Associate Theater Logistics Studies Program \(ATLog\)](#) and the [Reserve Component Theater Sustainment Course \(RCTSC\)](#). For additional information on ALMC's Reserve Component Programs, call the Deputy Assistant Commandant, USAR, at DSN 539-4636 or (804) 765-4636 or the Deputy Assistant Commandant, ARNG, at DSN 539-4472 or (804) 765-4472.

ASSOCIATE THEATER LOGISTICS STUDIES PROGRAM

(Formerly Associate Logistics Executive Development)

(Currently under development)

MODES AND DURATION: Resident - 10 weeks (5 two-week phases of active Duty training)

RECOMMENDED CREDIT: ACE - 9 semester hours undergraduate

See www.militaryguides.acenet.edu

FIT - Up to 9 hours graduate credit for phases completed in residence

PREREQUISITES: **Military** attendance is primarily for Reserve Component commissioned officers O3 or above who have a primary or secondary specialty code in the logistics field and have completed the Branch Officer Advanced Course. Completion of the Combined Arms and Services Staff School (CAS³) and Intermediate Level Education (ILE) Command and General Staff College is desirable. Applicants should be combat service support (CSS) officers, officers desiring transfer to a CSS specialty, or officers whose present assignment requires knowledge of the Army's logistics system. Nominees must be able to complete the course with at least 3 years of service remaining before basic date of mandatory removal and meet height and weight standards listed in AR 600-9, Appendix A-1. Reserve Components officers should contact their respective personnel management officers for enrollment procedures. **Warrant officers** (by exception only) must be CW2 (P) or higher, have completed the Warrant Officer Advanced Course or higher, obtained an undergraduate or higher degree, and must be able to complete the course with at least 3 years of service remaining before basic date of mandatory removal. **Civilians** must be in grade GS-11 or above with career status and have 5 years of cumulative experience in military logistics or closely related industrial service. Preference will be given to GS-13 employees assigned to positions in logistics career fields in which this course is required for effective performance and directly affects the quality of mission accomplishment. This includes personnel whose academic background shows intellectual maturity and whose career appraisal

or Individual Development Plan (IDP) shows that this course has been specifically programmed for the nominee as a basis for his/her planned progression. The nominee should also be in one of the following career fields: 301, 334, 340, 343, 346, 1101, 1152, 1601, 1670, 1710, 2001, 2003, 2010, 2030, 2032, 2050, 2101, 2130, or 2150.

NOTE 1: Personnel not in the specific fields listed, but whose job duties relate to 50 percent or more in logistics, may apply with a written waiver.

SCOPE: [ATLog](#) serves as the Army's Reserve Component oriented senior logistics course for officers and civilian managers, preparing them for executive and policy-making assignments. The course provides insights into the multifunctional areas of logistics and their integration within DOD. Students gain a fuller understanding of the interface between the Army in the field, DOD's logistics structure, and industry. The course expands and enhances fundamental management skills. Completion meets educational requirements to qualify an RC officer for promotion to lieutenant colonel as stipulated in Chapter 2 of AR 135-155. **Students are required to complete the ATLog program in a 3-year timeframe. Disenrollment will be automatic at the end of the fourth year, and students will then be required to re-enroll in the entire program. ATLog consists of five phases.**

Phase I: Theater Logistics Part I (ALMC-AL). This phase provides a student background knowledge for all CSS functions with emphasis on offensive and defensive operations. This is done through practical exercise-based, small group instruction. **Phase I must be successfully completed before enrolling in Phase 5.** RCTSC (ALMC-RC) is recognized as a substitute for Phase I if it has been completed within the last four years. Resident: 80 hours.

NOTE 2: Phase I satisfies educational prerequisites for awarding FA 90A. See the Department of the Army Pamphlet 600-3 for additional information.

Phase II: Data Analysis and Application (ALMC-AE). This phase provides a general knowledge of statistics and operations research with applications to logistics-related problems. Nominees should possess a working-level competency in Microsoft Excel for instruction in Decision Sciences. Due to the difficulty of this phase, it should be taken in residence if possible. Resident: 80 hours.

Phase III: Capabilities, Requirements and Contracting (ALMC-AC). This phase presents an overview of the process by which new and modified equipment are brought into the Army inventory. Emphasis is placed on how logistics should influence system design with the DOD life cycle model as the common theme. It also provides a general knowledge of Army financial management and gives an understanding of the contracting mission, describing contracting and its impact on the logistics system. Resident: 80 hours.

Phase IV: Materiel and Distribution Management (ALMC-AD). This phase provides an understanding of supply chain management and the relationship and significance of maintenance, transportation, distribution, and disposal for major and secondary items. Resident: 80 hours.

Phase V: Theater Logistics Part II (ALMC-AM). This phase builds upon the knowledge gained in Phase I. It takes the student through mobilization, deployment, and redeployment associated with Corps and Theater contingency operations. It also further develops the student's ability to employ all CSS functions covered in Phase I during full spectrum operations (offensive, defensive and stability and reconstruction). Like Phase I, this phase is practical exercise based small group instruction. **Phase I must be successfully completed before enrolling in Phase 5.** RCTSC (ALMC-RC) is recognized as a substitute for Phase I if it has been completed within the last four years. Resident: 80 hours.

RESERVE COMPONENT THEATER SUSTAINMENT COURSE (RCTSC) (ALMC-RC)

MODES AND DURATION: Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT: ACE—3 semester hours undergraduate
See www.militaryguides.acenet.edu

PREREQUISITES: RC officers/noncommissioned officers in the rank of

O-3/E-8 or above assigned to or who may be assigned to multifunctional combat service support headquarters. Officers must have completed the [Combined Logistics Captains Career Course \(CLC3\)](#) or a functional officer advanced course.

SCOPE: RCTSC provides multifunctional logistics education to officers, warrant officers and senior noncommissioned officers pending assignment to, or currently assigned to, corps and theater multifunctional combat service support organizations. Using small group instruction, this education includes instruction focusing on the CSS functions found in FM 3-0, Chapter 12: maintenance, transportation, supply, combat health support, field services, explosive ordnance disposal, human resources support, financial management operations, religious support, legal support, and band support. This course is taught in residence and onsite to sponsoring Army Reserve and Army National Guard commands.

NOTE: Completion of this course along with successful multifunctional logistics experience makes an officer eligible for designation as a Multifunctional Logistician, Functional Area (FA) 90A, by the Army Reserve Human Resources Command (HRC) St. Louis or the State Adjutant General. See DA Pamphlet 600-3 for additional information.

Appendix A

AMERICAN COUNCIL ON EDUCATION (ACE) RECOMMENDED COLLEGE CREDIT HOURS FOR ALMC AND DAU FT LEE CAMPUS (FLC) COURSES UPDATED 9 JANUARY 2007

The ACE evaluates formal education and training programs and courses sponsored by service schools, other DOD organizations, other Government agencies, business, and industry, and makes college credit recommendations. ACE itself does not grant academic credit. Instead, ACE evaluates courses offered by non-accredited organizations and recommends the amount of credit it believes a course should be granted by an accredited institution. The recommendations are listed either in undergraduate or graduate semester hours. Graduate recommendations are listed in boldface. ALMC graduates planning to use ACE credit recommendations for college or university degree programs must have their education and training experiences reviewed by their institutions' admissions officer.

ARMY ACQUISITION BASIC COURSE, ALMC-QA, 8 & 9 wk versions

(Former name: Materiel Acquisition Management Course)

1/07-Pres	AR-0326-0063	3 hrs	Upper Div.	Project management/implementation
		3 hrs	Upper Div.	Logistics management
		3 hrs	Graduate	Procurement management & methods
1/03-12/06.	AR-0326-0063	3 hrs	Lower Div.	Computer applications
		3 hrs	Upper Div.	Contract administration
		3 hrs	Upper Div.	Supply chain management

ARMY ACQUISITION INTERMEDIATE CONTRACTING, ALMC-AIC, 4 wks

1/07-Pres	AR-1405-0307	3 hrs	Upper Div.	Contract management
		3 hrs	Upper Div.	Statistical analysis
		3 hrs	Graduate	Public sector contract law

ARMY MAINTENANCE MANAGEMENT, 8A-F3, 2 wks

1/00-Pres.	AR-0326-0049	3 hrs	Upper Div.	Materiel management
7/85-12/99	AR-0326-0049	4 hrs	Upper Div.	Materiel management
6/75-6/85	AR-0326-0005	3 hrs	Upper Div.	Production management

Ft. Lee, VA, Onsite (6/75-Pres.)

ARMY MAINTENANCE MANAGEMENT, CORRESPONDENCE, 8A-F3

7/85-12/99	AR-0326-0050	4 hrs	Upper Div.	Materiel management
6/75-6/85	AR-0326-0037	2 hrs	Upper Div.	Production management

ARMY SECONDARY ITEM MANAGEMENT, ALMC-SI, 2 wks

10/96-Pres.	AR-1408-0282	3 hrs	Graduate	Logistics management
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NOTE: The ACE point of contact is Mrs. Cynthia Bruce, Military Evaluations Program, (202) 939-9432. The "AR" & "DD" numbers are from the ACE *Guide to the Evaluation of Educational Experiences in the Armed Services*. Visit the ACE website at www.militaryguides.acenet.edu for the most up-to-date information. **Unless otherwise noted, the training location for courses is at ALMC, Ft. Lee, Va.** (DAU) indicates a Defense Acquisition University course taught by DAU FLC.

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT, 10 wks

Ph 1 - ALMC-AL, Ph. 2 - ALMC-AC, Ph 3 - ALMC-AD, Ph. 4 - ALMC AE, Ph 5 - ALMC-AM)

2/95-Pres. AR-1405-0292, AR-1405-0291, AR-1405-0290, AR-1405-0294 and AR-1405-0293

3/93-9/04 AR-1405-0213 10/88-2/93 AR-1405-0213

1 hr	Lower Div.	Comp. applications in logistics mgt	3 hrs	Upper Div.	Econ. principles & decisionmaking
3 hrs	Upper Div.	Econ. analysis for decision making	3 hrs	Upper Div.	Logistics Mgt
2 hrs	Upper Div.	Inventory control principles	3 hrs	Upper Div.	Materiel management
3 hrs	Upper Div.	Logistics management	3 hrs	Upper Div.	Principles of Mgt
3 hrs	Upper Div.	Materiel management	3 hrs Graduate		Advanced Log Mgt
3 hrs	Upper Div.	Principles of management	7/79-9/88	AR-0326-0003	
3 hrs Graduate		Advanced logistics mgt.	4 hrs	Upper Div.	General management
			4 hrs	Upper Div.	Econ. principles & decisionmaking
			6 hrs	Upper Div.	Logistics Mgt
			3 hrs Graduate		General Mgt

Ft Lee, VA, Onsite, Correspondence (7/79-Pres)

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT, 8A-F19, CORRESPONDENCE

Ph 1 - ALMC-AB or AL, Ph. 2- ALMC-AC, Ph. 3 - ALMC-AD, Ph.4 - ALMC-AE, Ph 5 - ALMC-AF or AM)

2/95-Pres. See www.militaryguides.acenet.edu

3/93-1/95 AR-1405-0214

3 hrs	Upper Div	Econ. analysis for dec. making	10/88-2/93	AR-1405-0214
			3 hrs	Upper Div.
				Econ. principles & decisionmaking
2 hrs	Upper Div.	Inventory control principles	3 hrs	Upper Div
3 hrs	Upper Div.	Logistics management	3 hrs	Upper Div.
3 hrs	Upper Div.	Materiel management	3 hrs	Upper Div.
3 hrs	Upper Div.	Principles of mgt	3 hrs Graduate	Advanced log mgt
3 hrs Graduate		Advanced logistics mgt		

BASIC ENVIRONMENTAL STAFF, ALMC-BE, 2 wks

(Former name: Basic Environmental Coordinators)

5/85-Pres AR-0707-0011 2 hrs Lower Div. Environmental management
Ft. Lee, VA, Onsite**COMBAT DEVELOPMENTS, ALMC-CD, 2 wks**

10/03-Pres. AR-1405-0296 3 hrs Lower Div. Project management

COMBAT, TRAINING AND DOCTRINE DEVELOPERS INTEGRATION, ALMC-TI, 144 Hours

01/03-Pres. AR-1405-0295 1 hr Lower Div. Team building

COMBINED LOGISTICS CAPTAINS CAREER, 8-10-C22 (LOG) Ph 2, 14 wks, 2 days and 8-10-C22 (LOG) Ph 4, 1 wk

(Former name: Combined Logistics Officer Advanced)

1/07-Pres	AR 1405-0237	3 hrs	Graduate	Management communications (Phase 2)
1/07-Pres	AR 1405-0306	3 hrs	Graduate	Logistics management (Phase 2)
4/01-12/06	AR-1408-0283	3 hrs	Graduate	Management communications (Phase 1 or 2)
10/99-3/01	AR-1408-0283	3 hrs	Graduate	Logistics management (Phase 1)
10/99-Pres.	AR-1408-0284	3 hrs	Graduate	Logistics management (Phase 3 or 4)
6/92-9/99	AR-1408-0215	3 hrs	Graduate	Management (Phase 1)
	AR-1408-0284	3 hrs	Graduate	Management (Phase 3)

DEFENSE DISTRIBUTION MANAGEMENT, 8B-F10, 4 wks

(Former names: Depot Supply Operations Management; Army Depot Operations Management)

10/93-Pres.	AR-0326-0051	4 hrs	Upper Div.	Warehouse/distribution management
8/88-9/93	AR-0326-0051	4 hrs	Upper Div.	Warehouse operations management
				Ft. Lee, VA, Onsite, SEN
6/80-7/88	AR-0326-0008	3 hrs	Upper Div.	Management of warehousing operations
				Ft. Lee, VA, Onsite

DEFENSE DISTRIBUTION MANAGEMENT, CORRESPONDENCE, 8B-F10

(Former names: Depot Supply Operations Management; Army Depot Operations Management)

10/93-3/06	AR-0326-0052	4 hrs	Upper Div.	Warehouse/distribution management
8/88-9/93	AR-0326-0052	4 hrs	Upper Div.	Warehousing operations management
6/76-1/88	AR-0326-0036	3 hrs	Upper Div.	Supply depot management

DEFENSE INVENTORY MANAGEMENT, 8B-F11, 2 wks

10/96-Pres	AR-1405-0215	3 hrs	Upper Div.	Materiel management
10/92-09/96	AR-1405-0215	3 hrs	Upper Div.	Inventory management or inventory control
9/88-9/92	AR-1405-0215	3 hrs	Upper Div.	Materiel management
				Ft. Lee, VA, Onsite (3 wks, 3 days)
1/66-1/88	AR-1405-0076	4 hrs	Upper Div.	Inventory management
				Ft. Lee, VA, Onsite (5 to 6 weeks)

FA49 Qualifications, ALMC-FA49, Phase 1, 6 wks

1/07-Pres	AR-1405-0305	3 hrs	Graduate	Management science
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FUNDAMENTALS OF OPERATIONS RESEARCH AND SYSTEMS ANALYSIS, ALMC-MC, 3 wks

10/02-Pres.	AR-1408-0320	3 hrs	Lower Div.	Operations research
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INSTALLATION LOGISTICS MANAGEMENT, ALMC-IN, 2 wks

6/97-Pres.	AR-1408-0216	1 hr	Upper Div.	Introduction to logistics management
10/90-5/97	AR-1408-0216	1 hr	Upper Div.	Logistics management
11/85-9/90	AR-1408-0116	1 hr	Upper Div.	Logistics management
				Ft. Lee, VA, Onsite

INTRODUCTION TO OPERATIONS RESEARCH AND SYSTEMS ANALYSIS, CORRESPONDENCE, ALM-64-0046

(Former name: Operations Research and Systems Analysis (ORSA) Familiarization, ALMC-SC)

8/00-pres.	AR-1115-0010	3 hrs	Lower Div.	Statistics
2/88-9/91	AR-1115-0014	1 hr	Lower Div.	Statistics
		1 hr	Upper Div.	Operations research

THEATER LOGISTICS (TLOG) STUDIES PROGRAM, 8A-F17, 16 wks, 2 days (or Logistics Executive Development Course)

1/98-Pres.	AR-1405-0211			
3 hrs	Upper Div.			Introduction to management
2 hrs	Upper Div.			Managerial economics
1 hr	Upper Div.			Strategic management
3 hrs	Upper Div.			Procurement management
6 hrs	Upper Div.			Logistics management
2 hrs	Upper Div.			Quantitative analysis
6 hrs	Graduate			General management
3 hrs	Graduate			Managerial economics

3/93-12/97		AR-1405-0211	12/89-2/93		AR-1405-0211 (Continued)	
3 hrs	Lower Div.	Macroeconomic principles	1 hr	Upper Div.	Strategic management	
3 hrs	Upper Div.	Principles of management	3 hrs	Upper Div.	Procurement management.	
3 hrs	Upper Div.	Strategy and policy	6 hrs	Upper Div.	Logistics management	
3 hrs	Upper Div.	Procurement management	3 hrs	Upper Div.	Quantitative analysis	
6 hrs	Upper Div.	Logistics management	3 hrs	Graduate	Managerial economics	
3 hrs	Upper Div.	Quantitative analysis	6 hrs	Graduate	Management science	
3 hrs	Graduate	Managerial economics	7/70-1/88	AR-1405-0071		
3 hrs	Graduate	Management science	6 hrs	Upper Div.	General management	
3 hrs	Graduate	Systems management	6 hrs	Upper Div.	Quantitative analysis	
12/89-2/93			AR-1405-0211		6 hrs	
3 hrs	Upper Div.	General management	9 hrs	Graduate	Logistics management	
					Gen. mgt. & quantitative analysis	
2 hrs	Upper Div.	Managerial economics				

LOGISTICS MANAGEMENT DEVELOPMENT, 8A-F16, 4 wks

1/95-Pres.	AR-0326-0047	3 hrs	Graduate	Logistics management
1/89-12/94	AR-0326-0047	4 hrs	Upper Div.	Logistics management
9/75-1/88	AR-0326-0004	4 hrs	Upper Div.	Basic materiel systems management
	Ft. Lee, VA, Onsite (9/75-Pres.)			

MANPOWER AND FORCE MANAGEMENT, ALMC-MG, 2 wks

1/07-Pres	AR-1406-0144	3 hrs	Graduate	Manpower management/logistics management
2/95-12/06	AR-1406-0144	3 hrs	Upper Div.	Logistics management
5/87-1/95	AR-1406-0144	2 hrs	Upper Div.	Manpower management
	Ft. Lee, VA, Onsite, SEN			
10/78-4/87	AR-1405-0101	2 hrs	Upper Div.	Manpower management

MATERIEL ACQUISITION MANAGEMENT, ALMC-ML, 7 wks (Discontinued, replaced by ALMC-QA)

See militaryguides.acenet.edu

OPERATIONS RESEARCH/SYSTEMS ANALYSIS MILITARY APPLICATIONS, Phases I & II, ALMC-SA & SB, 14 wks

(Former number: ALMC-SB) See www.militaryguides.acenet.edu

<i>1/07-Pres</i>			<i>AR-1402-0223 (Phase 1)</i>			<i>AR-1402-0222 (Phase 2)</i>		
3 hrs	Graduate	Probability and statistics	6 hrs	Graduate	Operations research	3 hrs	Graduate	Decision science
			3 hrs	Graduate	Math Programming	3 hrs	Graduate	Simulation and

theory

1/93-12/02		AR-1402-0164 (Same as AR-1402-0139)		11/84-1/89		AR-1402-0052	
2/89-12/92		AR-1402-0139					
3 hrs	Lower Div.	Computer programming	2 hrs	Lower Div.	Basic statistics		
3 hrs	Lower Div.	Probability & statistics	6 hrs	Lower Div.	Computer programming		
3 hrs	Upper Div.	Quantitative methods	1 hr	Upper Div.	Cost analysis		
3 hrs	Graduate	Adv. probability & statistics	2 hrs	Upper Div.	Quantitative methods in management		
6 hrs	Graduate	Adv. management math	6 hrs	Graduate	Operations research		
6 hrs	Graduate	Operations research					

THEATER SUSTAINMENT COURSE, ALMC-RC, 2 wks

(formerly Reserve Component Multifunctional Combat Service Support Course)

6/01-Pres. AR-1408-0281 3 hrs Lower Div. Logistics management

NOTE: Questions or comments about this information may be directed to Ms. Williams, ALMC, Academic Services Office at DSN 539-4732 or (804) 765-4732.

Appendix B

INTERN LOGISTICS STUDIES PROGRAM COURSE EQUIVALENCY

PAGE

[Army Maintenance Management Course \(8A-F3\)](#)

[Army Secondary Item Management Course \(ALMC-SI\)](#)

[Decision Analysis Course \(ALMC-RD\)](#)

[Defense Distribution Management Course \(8B-F10\)](#)

[Introduction to Army Logistics \(ALMC-AX\)](#)

(Formerly Army Logistics Introductory Course)

[Major Item Management Course \(ALMC-MB\)](#)

[Tactical Supply and Maintenance Systems Course \(ALMC-RM\)](#)

(formerly Retail Supply and Maintenance Systems Course)

Appendix C

DEFENSE ACQUISITION UNIVERSITY (DAU) EQUIVALENCY (www.almc.army.mil/hsv/equivalency_02-12-08.pdf)

ALMC Course	Link or DAU Course Listing	PAGE
Army Acquisition Basic (ALMC-QA)	www.almc.army.mil/hsv/aabc.htm	13
Army Acquisition Intermediate Contracting (ALMC-AIC)	www.almc.army.mil/hsv/aaicc.htm	14
Theater Logistics (TLog) Studies Program (formerly Logistics Executive Development) (8A-F17)	ACQ 101 – Fundamentals of Systems Acquisition Management ACQ 201 – Intermediate Systems Acquisition CON 100 – Shaping Smart Business Arrangements LOG 101 – Acquisition Logistics Fundamentals LOG 201 – Intermediate Acquisition Logistics	58

Appendix D

THEATER LOGISTICS STUDIES PROGRAM COURSE EQUIVALENCY

THEATER LOGISTICS (TLog) STUDIES PROGRAM (and Logistics Executive Development Course) COURSE EQUIVALENCY

Beginning with the graduates of LEDC 06-001, successful completion of that course [and TLog beginning in August 2007] also earns equivalency for the Joint Logistics Course.

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Joint Logistics Course (ALMC-JC)

Appendix E

AOCI/CERTIFIED COURSES

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[Support Operations Course Phase II](#)

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Appendix F

CORRESPONDENCE COURSES

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<u>Defense Distribution Management Course</u>	26
<u>Defense Hazardous Materials/Waste Handling Course</u>	27
<u>Defense Reutilization and Marketing System: An Introduction</u>	31
<u>Support Operations Course Phase I</u>	56

Appendix G

DISTRIBUTED LEARNING COURSES

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<u>Contracting Officer's Representative Course</u>	23
<u>Defense Distribution Management Course</u>	26
<u>Defense Distribution Management Course - Modified</u>	27
<u>Defense Hazardous Waste Course (Refresher)</u>	28
<u>Introduction to Army Logistics</u>	36
(formerly Army Logistics Introductory Course)	
<u>Manpower and Force Management Course</u>	44

Appendix H

TRANSCRIPT

Privacy Act Information Provided Below

1. Complete in its entirety
2. Sign the form
3. Fax to DSN 539-4240 or (804) 765-4240 or mail to:

ALMC
ATTN ATSZ ASO R
2401 QUARTERS ROAD
FORT LEE VA 23801-1705

The following are contact numbers for requesting transcripts:

804-765-4149 DSN 539-4149
804-765-4120 DSN 539-4120

(Date)

I have contacted the college or university listed below and they will consider granting credit for the following ALMC courses.

Course Title

Dates Attended

Mode*

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Indicate resident, AOI, SEN, DL, onsite, contract, or correspondence.

In accordance with the Privacy Act of 1974, I authorize the release of my academic records to: (provide complete address)

COLLEGE/AGENCY COPY

PERSONAL COPY

_____	_____
_____	_____
_____	_____
_____	_____

Name

SSN

Signature

DSN Number

FT LEE FORM 402
Oct 2006

DATA REQUIRED BY PRIVACY ACT OF 1974:

1. Authority: Executive Order 9397.
2. Principal Purpose: Used as Student identification number.
3. Route Use: SSN is used to access and locate student record files.
4. Mandatory or voluntary disclosure and effect on individual not providing information: If SSN is not provided, transcript will not be issued.